

**SOUTH KELSEY & MOORTOWN PARISH COUNCIL**

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**Draft Minutes of the Parish Council Meeting  
held in the Village Hall on 2 October 2023 at 7pm**

**Present:** Cllr Tina Wiles (Chair), Cllr Nicola Hall, Cllr Craig Marriott, Cllr Alan Niven, Cllr Carol Niven and Cllr Garry Dickinson

**Absent:** N/A

**In attendance:** District Cllr Peter Morris, County Cllr Tom Smith, Gina Andrews (Clerk), and two members of the public

**Public forum for parishioners to ask questions:**

Residents raised concerns regarding the following:

- Recent spate of criminal activity - outbuildings/vehicle theft. A member of the public confirmed they had been a victim of such crime and they are looking to the PC for support. As law enforcement in the area seems non-existent they are also writing to the Home Office for guidance. The Parish Council to discuss further, after which the Clerk will relay any feedback.

- Grass-cutting. 500 yards of the village after the 30mph signs is not being cut. The Parish Council to check whose responsibility this is.

- Brandy Wharf road surface. 40mph signs at Brandy Wharf coming from Waddingham Road requested, to make this stretch of road safer.

**Update from County Councillor:**

WLDC: District Councillor Peter Morris confirmed that the fly-tipping fine had increased from £400 to £1000 and that WLDC now have x2 electric vans in operation at the cleansing depot.

LCC: Reference the resident's property that was raised at the meeting on 5 June 2023, County Councillor Tom Smith confirmed that the gulleys have been cleaned but that the ACO drain across the property access required attention and that he will continue to chase this with Highways. Cllr Smith also confirmed that he chasing Highways for the speed reduction sign at Brandy Wharf.

**Formal Parish Council Meeting commenced; Standing Orders invoked:**

**137/23** To receive apologies and reasons for absence:

None noted.

**138/23** To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests:

None noted.

**139/23                    To approve draft minutes of the Parish Council held on 4 September 2023:**

It was proposed, seconded and RESOLVED that the minutes of the Parish Council Meeting held on 4 September 2023 be accepted as a true record and duly signed by the Chair.

**140/23                    Clerk's Report on Matters Outstanding and Correspondence:**

The Clerk presented her report and summary of correspondence received to the meeting.

It was noted that the new Parish Council bank account with Unity Trust Bank is now open.

The Clerk confirmed that the Parish Council is required to register with the Information Commissioner's Office and that the fee would be £40 a year. It was proposed, seconded and RESOLVED to register with the ICO and pay the fee.

After the resignation of Harry Felstead-Solley, West Lindsey District Council have confirmed in writing that the Parish Council may now co-opt a replacement Member. It was noted that the Clerk will make the necessary arrangements to post a notice seeking candidates for co-option at each of the notice boards in the Parish.

West Lindsey District Council have requested the Parish Council display notices and conduct a Polling review. After discussion, it was proposed, seconded and RESOLVED that the South Kelsey Village Hall is still the best place for polling activities and that the Clerk should confirm this to WLDC in due course.

**141/23                    Policies for Review**

None for review at present.

**142/23                    Finance and Accounts for Payment:**

It was proposed, seconded and RESOLVED that the following accounts payable be settled:

- South Kelsey Village Hall invoice for September 2023 - £36

The following contractual obligations were noted (such payments resolved to be settled during the meeting of 3 April 2023 in accordance with the Financial Regulations item 5.6):

- Clerks wages/expenses, September 2023 - £532.50/£31.58 TOTAL £564.08
- AJ Williams grass cutting September 2023/grounds person 2023 (balance of 50%) £159.60/£543 TOTAL £702.60.

**Updates, Recommendations and Draft Budget:**

The Clerk's pay scale increase for 2022/23 published by NALC in October 2022 and to be implemented from 1 April 2022 was noted.

After discussion, it was proposed, seconded and RESOLVED that the balance of the Lloyds Business Bank Instant account (4768) be transferred to the Lloyds Treasurer's account (9488) on 10 October 2023 (in order to consolidate funds). It was further proposed, seconded and RESOLVED a cheque be raised to transfer £10,000 to the new account with Unity Trust Bank and that the final balance from Lloyds be transferred as soon as practicable thereafter.

After discussion, it was proposed, seconded and RESOLVED that the Parish Council takes steps to obtain [.gov.uk](mailto:) email addresses for the Council and its members, with Cloudnext as the registrar and email host. **ACTION GA**

Cllr Hall presented the 3 year Business Plan setting out objectives for the Parish Council. It was noted that this is a working document and will enable members to identify additional requirements for the draft budget. After discussion, it was proposed, seconded and RESOLVED to reword the section referring to litter-picking and dog fouling and to adopt the first draft of the Business Plan and publish it on the website. **ACTION GA**

The meeting reviewed the draft budget circulated prior to the meeting. After discussion it was proposed, seconded and RESOLVED to: include costs for ICO fees and [.gov.uk](mailto:) emails, move Election costs to Reserves, take out the contingency hours for the Clerk's wages for 24/25, update the 3 months contingency reserves, include the Park Charity figures within the statements of account and that figures for the 2024/25 budget show an increase of 6.5% (in line with inflation). The updated draft budget is to be circulated to all members for their finance working party and be presented for review at the next meeting on 6 November. After further discussion regarding the Park Charity, it was noted that action was needed to resolve the current situation (lack of:- access to the bank account and up-to-date accounting information). It was proposed, seconded and RESOLVED that Councillors arrange a meeting with the bank manager in Louth. **ACTION TW**

It was noted that funds for the Parish Council laptop is under investigation. **ACTION GA**

143/23

**Personnel Committee - appointment of new member and Chair:**

After discussion, it was proposed, seconded and RESOLVED that Cllr Hall be appointed a member the Personnel Committee and that a handover with Cllr Wiles be arranged, whereafter the new Personnel Committee Chair will be elected.

144/23

**Planning:**

147155 - received 5 September 2023. Planning application to erect 1no. dwelling with attached garage and a detached studio-workshop being variation of

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condition 2 and 3 of planning permission 145300 granted 28 September 2022 - change location of studio-workshop. Plot 5 South Pasture Thornton Road South Kelsey. After discussion it proposed, seconded and RESOLVED that no objections be made.

147074 - received 7 September 2023. Planning application for change of use of dwelling to create holiday let. Moortown House, Brigg Road, Moortown, Market Rasen, Lincolnshire, LN7 6JA. After discussion it proposed, seconded and RESOLVED that no objections be made.

147075 - Received 7 September 2023. Listed building consent for change of use of dwelling to create holiday let. Moortown House, Brigg Road, Moortown, Market Rasen, Lincolnshire, LN7 6JA. After discussion it proposed, seconded and RESOLVED that no objections be made.

147014 - Application of 25 July 2023 to vary conditions 2 and 5 of planning permission 121138 granted 08 January 2009 - to allow for the addition of a further 9no. static caravans being removal of condition 7 of planning permission 126399 granted 25 February 2011 - to allow for 12 month holiday occupation of 9no. static caravans. Watermill Farm Leisure Park Station Road Moortown Market Rasen LN7 6JA. It was noted, notification this application has been withdrawn was received on 18 September 2023.

147015 - Application of 25 July 2023 to continue to operate existing caravan site with revised layout incorporating existing static caravan area, late arrivals area and caravan storage area together with revised touring caravan area and associated hardstandings, layout of play area and cafeteria, new camping area and retention of relocated reception building being removal of condition 3 of planning permission 121138 granted 8 January 2009 - to allow for 12 month holiday occupation of 24no. static caravans. Watermill Farm Leisure Park Station Road Moortown Market Rasen LN7 6JA. It was noted, notification this application has been withdrawn was received on 18 September 2023.

147099 - received 18 August 2023. Planning application for change of use of land for siting of 47no. static caravans. Watermill Farm Leisure Park, Station Road, Moortown, Market Rasen, Lincolnshire, LN7 6HZ. It was noted that objections were submitted 12 September 2023 and that outcome is pending.

147172 - received 8 August 2023. Proposed alterations and extension to swimming pool enclosure and changing block. Moortown House, Brigg Road, Moortown, Market Rasen, Lincolnshire, LN7 6JA. It was noted that support/no objections were submitted in September 2023 and that outcome is pending.

146794 - Application of 19 June 2023 to for pool for 'open-air' swimming and paddle boarding and erect changing room building. Watermill Farm Station Road Moortown Market Rasen, Lincolnshire LN7 6HZ. It was noted, notification this application has been withdrawn was received on 26 September 2023

145/23

**Defibrillators:**

Cllr Marriott reported that WLDC are aware and have no issues with Skipworth Arms pub having the code for the defibrillator. Cllr Marriott confirmed that WLDC

are informed of any uses and maintenance issues and the Parish Council can continue its monthly inspections as normal.

**146/23      Neighbourhood Plan - update:**

Cllrs C and A Niven gave feedback from their recent Neighbourhood Plan training with LALC. Concerns were raised whether the Parish really needed a Neighbourhood Plan and discussions concluding that the Lincolnshire Local Plan would supersede any decisions on a local Neighbourhood Plan and that for the amount work/cost required there would be little gain.

It was proposed, seconded and RESOLVED that members review other methods/plans to implement in place of a Neighbourhood Plan and that these be reviewed at a working party along with the draft budget/business plan and presented at the next available meeting thereafter.

**147/23      Parish Council Communication to Local Community - Church Newsletter:**

It was noted that no further action is required at present.

**148/23      Community Speed Watch / Community Funding Application update:**

Cllr A Niven presented quotes for radar speed signs from both Elan City (£5,400 for x2 signs) and UniPart Rail (£4,671 per sign). After discussion, it was proposed, seconded and RESOLVED that figures from Elan City be used as the basis of costs for the Community Funding Application and that Cllr A Niven continue discussions with Elan City and the Lincolnshire Road Safety Partnership on implementation of the radar speed signs.

Cllr C Niven and Cllr Hall confirmed that the Community Funding Application is near completion and it was proposed, seconded and RESOLVED that this be submitted as soon as practicable.

**149/23      Items for the next Agenda - 6 November 2023:**

- Finance / Budget and Precept Review - update & recommendations
- Planning
- Community Speed Watch - speed limits signage
- Policies for review
- Personnel Committee Chair
- 2024 meeting dates

**Parish Council meeting closed at 21.15**

**Date and Time of Next Meeting**

to be held at the Village Hall, South Kelsey  
on Monday, 6 November 2023 at 7pm