

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend the Meeting of South Kelsey & Moortown Parish Council, which will be held on Monday, 12 October 2026, commencing at 7 pm, in South Kelsey Village Hall. The business to be dealt with at the meeting is listed on the agenda.

There will be a 15-minute public forum between 7 pm and 7.15 pm when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Dated 5 October 2026

A handwritten signature in black ink, appearing to read 'C Major', is written over a faint horizontal line.

Christine Major
Clerk to the Parish Council

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Meeting of the Parish Council to be held on Monday 13 October 2025 at 7 pm at South Kelsey Village Hall

AGENDA

Public Forum

Open Meeting – 15-minute public forum

Reports from District and County Councillors

Commence Formal Parish Council Meeting; Standing Orders invoked:

- 26/091 Apologies for absence and acceptance of any reasons given
- 26/092 Declarations of interest in accordance with the Localism Act 2011
- 26/093 Approve the minutes of the Meeting of the Parish Council held on Monday 14 September whereby they be signed by the Chair as a true and accurate record of the meeting.
- 26/094 Finance and accounts for payment.
 - a. Accounting Statements & Unity Trust Bank Statement: To approve the Bank Statements and Accounting Statements for the period ending 30 September 2026
 - b. Schedule of Payments: To approve payments.
 - c. Incoming payments: To note and resolve accounting and payment transfer(s)
- 26/095 Clerk's report on matters outstanding and correspondence.
- 26/096 Three-year Plan
- 26/097 Emergency Plan
- 26/098 Tidying up Moortown
- 26/099 Moortown bus shelter
- 26/100 Relocation of toddler tower
- 26/101 External audit 2025-2026
- 26/102 Budget 2027/2028
- 26/103 Agenda items for the Parish Council Meeting to be held on Monday 9 November 2026.

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Email: Clerk@southkelseyandmoortown-pc.gov.uk

**Draft Minutes of the Parish Council Meeting
held in the Village Hall on 14 September 2026 at 7.00 pm**

Present: Cllr Nicola Hall (Chair), Cllr Julie Todd, Cllr Amanda Suddaby, Cllr Joe France, Cllr Martin Booth

Absent: Cllr Garry Dickinson

In attendance: County Cllr James Bean, District Cllr Peter Morris, Christine Major (Clerk/RFO)

Update from County Councillors:

Lincolnshire County Council:

County Cllr Bean advised the meeting about available grants: his personal County Councillor grant of £3000 per year, and a strategic grant of £3001-£15000, both available for non-profit making organisations, and anything to benefit the community will be considered. County Cllr Bean suggested the parish council should not delay in applying by email with any outline requests. Investors in Lincoln also have funds available for the whole of Lincolnshire, not just Lincoln, and to apply, the parish council should contact Investors in Lincoln.

West Lindsey District Council:

District Cllr Morris reported that, as local government organization for Lincolnshire has been paused pending a review by the government, it has been agreed the district elections will go ahead in their current format next May.

Formal Parish Council Meeting commenced; Standing Orders invoked:

26/078 To receive apologies and reasons for absence: apologies were received from Cllr Dickinson, which were accepted.

26/079 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests: none noted.

26/080 To approve draft minutes of the Meeting of Parish Council held on Monday 13 July 2026: it was RESOLVED that the minutes detailed be accepted as a true record and duly signed by the Chair.

26/081 Finance Summary and Accounts for Payment:

a. **Accounting Statements & Unity Trust Bank Statement**

After review, it was RESOLVED that the Accounting Statements for the period 1 April 2026 and 31 July 2026 and 1 April 2026 and 31 August 2026 be approved as true record, and that the Unity Trust Bank lists of transactions dated 31 July and 31 August 2026 reconciles against the accounting statements.

- a. **Schedule of Payments:** After review, it was resolved to approve payments according to the Schedule of Payments and supporting invoices:

PAYMENTS SCHEDULE 14 SEPTEMBER 2026

No.	Date	Ref.	Payee	Details	VAT	Total
1	12.7.26	883	Ian Moore	10.7.26 Cut+Bin	23.00	138.00
2	9.7.26	2004423990	Lincs. C.C.	2 SID Posts		400.00
3	13.7.26	00306	GD/The Man that Can	Expenses-mileage		37.50
4	13.7.26	9042	HP Ink/C Major	Ink 11.6-10.7.26	1.08	6.49
5	16.7.26	17235	LALC	Play Area Training	44.00	414.00
6	19.7.26	274128	CloudNext	Domain -pc.gov.uk	10.00	60.00
7	23.7.26	83294	Zurich	Insurance 17.9.26-16.9.27		536.00
8	26.8.26	900	Ian Moore	24.7.26 Cut+bin+hedge	23.00	138.00
9	31.7.26	10791	SK Village Hall	Hall Hire 8.6.26+13.7.26		32.00
10	31.7.26	88116	The Play Insp. Co.	Urgent Inspection	75.00	450.00
11	11.8.26		C Major	July26 27.5 hrs		315.83
12	11.8.26		C Major	July26 WFH expenses		26.00
13	31.8.26		Unity Bank	July Charges		7.00
14	23.7.26		HMRC	CM Wage Deductions		186.03
15	8.8.26	927	Ian Moore	24.7.26 Grass + Bin	23.00	138.00
16	8.8.26	926	Ian Moore	7.8.26 4 wks Heras Fencing	20.00	120.00
17	30.4.26	10780	SK Village Hall	Hall hire April 2026		16.00
18	19.8.26	941	Ian Moore	2 goal sockets and wash frame	74.00	444.00
19	11.9.26		C Major	Aug26 22 hrs		252.50
20	11.9.26		C Major	August 26 WFH Expenses		26.00
21	14.8.26	17334	LALC	Internal Audit	68.00	408.00

22	11.8.26		HPInk/CMajor	Ink 11.7.26-10.8.26	1.08	6.49
23	6.9.26	971	Ian Moore	Cut and Bin 4.9.26	23.00	138.00
24	31.8.26		Unity Bank	Charges August 2026		7.00

TOTAL OUTSTANDING 4302.84

26/082 Clerk's Report on Matters Outstanding and Correspondence: no further action was required.

26/083 To consider and approve amendments to the following Policies and Procedures to reflect legislation and recent use.

Accident Policy and Procedure: after discussion it was RESOLVED to amend point 7. to state Heras fencing should be used to isolate the damaged item. Also it was RESOLVED to amend points 3, 8 and 9 to state RPII registered inspection company.

Retention Policy: after discussion, it was resolved to amend the policy to add inspection reports to be retained for 21 years, as is required.

26/084 Three-year plan: it was RESOLVED to defer item until the October meeting.

26/085 Emergency plan: it was RESOLVED to defer this item until the October meeting.

26/086 Moortown Bus shelter: Cllr Hall advised she is still waiting for written confirmation about ownership of the bus shelter from Highways. County Cllr Bean offered to follow this up.

26/087 Community Speed Watch: Cllr Booth noted several incidents of extremely excessive speeding through Moortown. Cllr Hall noted that some 40mph signs painted on the road have been completed as requested.

26/088 Incident in South Kelsey play area: there was an inspection as soon as the incident happened and the annual inspection was carried out in August. The fitters came back to the site today and removed the roundabout, made some adjustments and fitted it back. They are happy it is fitted correctly now, but they have agreed that we should keep the Heras fencing in place and arrange a further inspection so that we can be assured it is safe. Other snagging issues have been agreed with the contractor.

26/089 Expenses Policy: after discussion, it was RESOLVED to include the Expenses Policy. Expenses should be agreed in advance with the clerk in writing.

26/090 Agenda items for the Parish Council Meeting to be held on Monday 12 October 2026:

Three-year Plan
Emergency Plan
Tidying up Moortown
Moortown bus shelter

Parish Council meeting closed at 7.55

Date and Time of Next Meeting

to be held at the Village Hall, South Kelsey on Monday 12 October at 7.00 pm

Meeting Minutes Approval

These minutes have been accepted as a true and accurate record of the meeting.

Signed: _____ Dated: _____ Minute Ref: _____

Chair of Parish Council

Ms Christine Major
11 Foxglove Close
Brigg Lincolnshire
DN20 8FF

✉ Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

☎ Call **0345 140 1000***

✉ Email **us@unity.co.uk**

🌐 Visit **www.unity.co.uk**

Account Statement

01 September 2026 to 30 September 2026

Account Name: South Kelsey And Moortown Parish Council

Sort Code: 608301

Account Number: 20506348

Swift Code (BIC): NWBKGB2L

IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£21,079.77	£1,500.00	£111.01	£19,690.78

The credit interest rate is 1.95% AER as of your statement date.



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**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Transactions for Instant Access account 20506348

Date	Type	Details	Paid Out £	Paid In £	Balance £
31/08/2026		Balance brought forward	£0.00	£0.00	£21,079.77
16/09/2026	Transfer	Transfer to 20486879	£1,500.00	£0.00	£19,579.77
30/09/2026	Credit Interest	Credit Interest	£0.00	£111.01	£19,690.78

Financial Services Compensation Scheme

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £120,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **www.unity.co.uk/fscs**

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000*** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000***. We aim to resolve any issues as soon as possible.

Additional Information

A copy of our interest rates can be found on our website **www.unity.co.uk/interest-rates**

A copy of our fees and charges can be found on our website **www.unity.co.uk/terms-and-conditions**

This information is also available by calling **0345 140 1000***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

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WV1 9DG

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Account Statement

01 September 2026 to 30 September 2026

Account Name: South Kelsey And Moortown Parish Council
Sort Code: 608301
Account Number: 20486879
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£3,593.70	£2,883.82	£1,500.00	£2,209.88

Your arranged overdraft limit is £0.00



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Transactions for Current T1 account 20486879

Date	Type	Details	Paid Out £	Paid In £	Balance £
31/08/2026		Balance brought forward	£0.00	£0.00	£3,593.70
16/09/2026	Transfer	Transfer from 20506348	£0.00	£1,500.00	£5,093.70
17/09/2026	Faster Payment Debit	B/P to: Ian Moore Contract	£444.00	£0.00	£4,649.70
17/09/2026	Faster Payment Debit	B/P to: Christine Major	£26.00	£0.00	£4,623.70
17/09/2026	Faster Payment Debit	B/P to: Christine Major	£252.50	£0.00	£4,371.20
17/09/2026	Faster Payment Debit	B/P to: Christine Major	£26.00	£0.00	£4,345.20
17/09/2026	Faster Payment Debit	B/P to: Christine Major	£6.49	£0.00	£4,338.71
17/09/2026	Faster Payment Debit	B/P to: The Play Inspectio	£450.00	£0.00	£3,888.71
17/09/2026	Faster Payment Debit	B/P to: Ian Moore Contract	£138.00	£0.00	£3,750.71
17/09/2026	Faster Payment Debit	B/P to: Zurich Insurance	£536.00	£0.00	£3,214.71
17/09/2026	Faster Payment Debit	B/P to: South Kelsey VH	£16.00	£0.00	£3,198.71
17/09/2026	Faster Payment Debit	B/P to: LALC	£408.00	£0.00	£2,790.71
17/09/2026	Faster Payment Debit	B/P to: Ian Moore Contract	£138.00	£0.00	£2,652.71
17/09/2026	Faster Payment Debit	B/P to: Christine Major	£315.83	£0.00	£2,336.88
17/09/2026	Faster Payment Debit	B/P to: Ian Moore Contract	£120.00	£0.00	£2,216.88
30/09/2026	Fee	Service Charge	£7.00	£0.00	£2,209.88

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Additional Information

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Pre-notification statement

01 September 2026 to 30 September 2026

Account Name: South Kelsey And Moortown Parish Council

Sort Code: 608301

Account Number: 20486879

Dear Ms Christine Major,

This letter outlines charges relating to the transactions and debit interest on your account between 01/09/2026 and 30/09/2026.

You can find full details of our fees and charges within the Standard Service Tariff on our website **www.unity.co.uk/terms-and-conditions**

The charges for this billing period are:**

Total charges	£7.00
Total debit interest	£0.00
To be debited from your account on	31/10/2026



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Pre-notification of account charges

Type	Count	Charge
Automated Payments	—	£0.00
Faster Payments	13	£0.00
Manual	—	£0.00
Account Fee	—	£7.00

Additional information

The combined account charge includes the following transaction types:

Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest. Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Sending or Receiving Currency

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SOUTH KELSEY AND MOORTOWN PARISH COUNCIL
ACCOUNTING STATEMENTS
FOR THE PERIOD 01/04/26 - 30/09/2026/26

EXPENDITURE 2026/27																
ITEM	ADMINISTRATION/ GENERAL	BUDGET 26/27	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL £	VARIANCE £
1	Wages	4,339.00	315.83	275.01	252.45	315.83	252.50								1,411.62	2,927.38
1.5	HMRC		302.16			186.03									488.19	-488.19
2	WFH Expenses	360.00	26.00		26.00	26.00	26.00								104.00	256.00
3	Overtime	748.00		113.19	114.75										227.94	520.06
4	Travel	100.00													0.00	100.00
5	Clerk Training	216.00													0.00	216.00
6	LALC Annual Training	151.00	156.00												156.00	216.00
7	Councillor Training	150.00				414.00									414.00	-264.00
8	Expenses	150.00				37.50									37.50	112.50
9	IT	150.00	6.49	6.49	6.49	66.49	6.49								92.45	57.55
10	Stationery + Postage	30.00													0.00	30.00
11	Publishing & Events	1,500.00													0.00	1,500.00
12	Hall Hire	250.00		16.00	24.00	32.00	16.00								88.00	162.00
13	Liability Insurance	563.00				536.00									536.00	27.00
14	LALC Membership	211.00	206.00												206.00	5.00
15	ICO	55.00													0.00	55.00
16	Audit	637.00					408.00								408.00	229.00
17	Unity Bank Charges	84.00	7.00	7.00	7.00	7.00	7.00	7.00							42.00	42.00
18	Speed Reduction	5,600.00			5,702.57	400.00									6,102.57	-502.57
	SUB TOTAL	15,294.00	1,019.48	417.69	6,133.26	2,020.85	715.99	7.00	0.00	0.00	0.00	0.00	0.00	0.00	10,314.27	5,200.73

[illegible]

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

ACCOUNTING STATEMENTS

FOR THE PERIOD 01/04/26 - 30/09/2026/26

INCOME	BUDGET 26/27	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Income														
Precept	18,315.00	18,315.00												18,315.00
CIL Payments														0.00
Allotment Rent	30.00				30.00									30.00
VAT Reclaim	1,812.00					378.70								378.70
Bank Interest				147.99			111.01							259.00
Grants and Funding		100.00				150.00								250.00
TOTAL INCOME	20,157.00	18,415.00	0.00	147.99	30.00	528.70	111.01	0.00	0.00	0.00	0.00	0.00	0.00	19,232.70

SUMMARY														
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Amends

Summary - Income £

Opening Balance 01/04/26	15,938.51
Income to date	19,232.70
TOTAL	35,171.21

Summary - Outgoing

Expenditure to date	13,302.55
Spend from reserves to date	0.00
TOTAL	13,302.55

BALANCE INCOME-OUTGOING	21,868.66
Unpaid at month end	32.00
Balance	21,900.66

Summary - cash at bank

Allocated Reserves Balance 2025/26	9,993.76
Available balance (closing balance minus reserves balance)	
Closing Balance Unity T1 current a/c 20486879	2,209.88
Closing Balance Unity Instant Access 20506348	19,690.78
Total Balance (across accounts)	21,900.66

to Note:

June £33.10 / 32.83 / 25.83 / 26.00
VAT for LALC training claimed 25/26 £26
August VAT -£23 paid (inv883 Ian Moore)

Clerk's Report 12 October 2026

14.9.26 LCC asked for our meeting dates to update their records, so I supplied same.

15.9.26 Email from RBVE (Royal British Veterans Enterprise) regarding remembrance flags with a link to their shop.

17.9.26 Email from LCC offering bags of salt for the winter season.

17.9.26 Email from Clerk Essentials, which is a newsletter. Similar to NALC.

2.9.26 Email from SK Village Hall about moving the defibrillator.