**SOUTH KELSEY & MOORTOWN PARISH COUNCIL**

Dear Councillor

You are hereby summoned to attend the Meeting of South Kelsey & Moortown Parish Council, which will be held on Monday 13 July 2026, commencing at 7 pm, in South Kelsey Village Hall. The business to be dealt with at the meeting is listed on the agenda.

There will be a 15-minute public forum between 7 pm and 7.15 pm when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Dated 3 July 2026

Christine Major
Clerk to the Parish Council

## SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Meeting of the Parish Council to be held on Monday 13 July 2026 at 7 pm at South Kelsey Village Hall

## AGENDA

**Public Forum**

Open Meeting – 15-minute public forum

**Reports from District and County Councillors**

**Commence Formal Parish Council Meeting; Standing Orders invoked**:

26/066 Apologies for absence and acceptance of any reasons given

26/067 Declarations of interest in accordance with the Localism Act 2011

26/068 Approve the minutes of the Meeting of the Parish Council held on Monday 8 June 2026 and the Extraordinary Meeting held on Sunday 21 June 2026, whereby they be signed by the Chair as a true and accurate record of the meeting.

26/069 Finance and accounts for payment.

a. Accounting Statements & Unity Trust Bank Statement: To approve the Bank Statements and Accounting Statements for the period ending 30 June 2026.
b. Schedule of Payments: To approve payments.
c. Incoming payments: To note and resolve accounting and payment transfer(s)

26/070 Clerk's report on matters outstanding and correspondence.

26/071 Moortown bus shelter

26/072 Accounting methods and statements

26/073 Community Speed Watch

26/074 Lincolnshire Minerals and Waste Local Plan: Proposed Submission Version Regulation 19 consultation

26/075 Assets and Disposals Policy

26/076 Incident in Play Area

26/077 Agenda items for the Parish Council Meeting to be held on Monday 14 September 2026.

**SOUTH KELSEY & MOORTOWN PARISH COUNCIL**
Email: Clerk@southkelseyandmoortown-pc.gov.uk

**Draft Minutes of the Parish Council Meeting**
**held in the Village Hall on Monday 8 June 2026 at 7.00 pm**

**Present:** Cllr Nicola Hall (Chair), Cllr Garry Dickinson (Vice-Chair), Cllr Julie Todd, Cllr Amanda Suddaby, Cllr Joe France, Cllr Martin Booth

**Absent:** District Cllr Morris

**In attendance**: County Cllr James Bean, Christine Major (ClerkRFO)

**Update from County Councillor:**

County Cllr Bean confirmed that the missing bollards on the B1434 in Moortown are definitely arranged but waiting for available staff. He has raised the issue of the length of the 40mph speed limit in Moortown, and if it can be extended. Once they have established this, consideration will be given to painting speed limit signs on the road.

**Formal Parish Council Meeting commenced; Standing Orders invoked:**

**26/046** **To receive apologies and reasons for absence:** District Cllr Morris sent his apologies which were accepted.

**26/047** **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests**: none noted.

**26/048** **To approve draft minutes of the Annual Meeting of Parish Council held on 11 May 2026:** It was RESOLVED that the minutes of the Annual Meeting of the Parish Council held on 11 May 2026 be accepted as true records and duly signed by the Chair.

**26/049** **Finance Summary and Accounts for Payment:**

a. Accounting Statements & Unity Trust Bank Statement
After review, it was RESOLVED that the Accounting Statements for 31.5.26 be approved as true record, and that the Unity Trust Bank statements dated 31.5.26 reconciled against the accounting statements.

b. Schedule of Payments:
After review, it was resolved to approve payments according to the Schedule of Payments and supporting invoices:

| Ref./Date | Ref | Payee and Details | VAT | Total |
|---|---|---|---|---|
| 1 15.5.26 | Inv782 | Ian Moore Contracting Grass cut 14.5.26 | 23.00 | £138.00 |
| 2 29.5.26 | Inv810 | Ian Moore Contracting Grass cut 29.5.26 | 23.00 | £138.00 |
| 3 9.4.26 | 1907033936 | WLDC Defibrillator Maint. Moortown | 19.00 | £114.00 |
| 4 9.4.26 | 1907033935 | WLDC Defibrillator Maint. S. Kelsey | 19.00 | £114.00 |
| 5 11.5.26 | C Major | May 26 22hrs+10hrsOT+WFH | | £338.20 |
| 6 31.5.26 | 10783 | SK Village Hall Cttee. Hall hire 11.5.26 | | £16.00 |
| 7 11.5.26 | 41505 | HP Ink/C Major ink 11.4.26-10.5.26 | 1.08 | £6.49 |

**Total: £864.69**

**26/050** **Clerk's Report on Matters Outstanding and Correspondence:** no further action was required.

**26/051** **Three year plan:** still in progress. It was RESOLVED for Councillors to take sections of the current three-year plan for review and development. This will be revisited during the meeting in September.

**26/052** **Emergency plan:** after considering model emergency plans for adoption, County Cllr Bean advised the Lincolnshire Resilience Forum is available to assist parish councils in producing an Emergency Plan. It was RESOLVED for the Clerk to contact the Officer for advice.

**26/053** **Community Speed Watch:**

a) **Speed limit signs within village**: Cllr Dickinson enquired about different signs – larger and yellow surrounds. County Cllr Bean will ask Highways if they are willing to supply these and if funding is required.

b) **Speed indication device data**: Cllr Dickinson reported he has downloaded the information from the SID in Moortown, which establishes the number of vehicles and speeds, which evidences a large proportion of speeding vehicles. After discussion, it was RESOLVED to request an Archer survey to establish volume of speeding vehicles through Moortown.

c) **CSW additional traffic calming measure**: After discussion, it was RESOLVED that Cllr Dickinson will liaise with Lincolnshire Road Safety Partnership/CSW and make enquiries about availability of speed guns for loan.

d) **Update on additional poles/SIDs**: the poles are scheduled to be installed in June. Once they are installed, clerk to order the new SIDs.

**25/054** **Moortown bus shelter:** Cllr Hall contacted LCC about grant funding for bus shelters. They directed us to Highways to ensure we have permission to install a new bus shelter on the site. It is a replacement; however, owing to subsidence, Cllr Hall requested a site-visit from Highways to confirm what is required, but has heard nothing since. County Cllr Bean agreed to contact Highways to establish why there had been a delay.

**26/055** **AGAR Section 3 External Audit and Report and Certificate 2024/25:** after discussion about the 'except for' items on the 2024/25 external audit, it was RESOLVED that the Clerk will a) clarify the Parish Council is the sole managing trustee of the park charity, b) restate the asset register, and c) restate the precept to exclude the £100 grant from West Lindsey District Council.

**26/056** **Policies, new and for review:** after discussion, it was RESOLVED to approve the following Governance Policies, Policies and Forms. Clerk to upload onto the website:

- Code of Conduct
- Complaints Policy
- ICO Model Publications
- Financial Risk Assessment, Risk Management Scheme
- Risk Assessment Template
- Grievance Policy
- Disciplinary Policy
- Data Breach Policy
- Dignity at Work Policy
- Equality and Diversity Policy
- Subject Access Request
- Accessibility Statement

**26/057** **Intermediate Internal Audit Report 2025/26:** the clerk reported on the intermediate audit report, received from the Internal Auditor on 22 May 2026, and confirmed that recommendations have been addressed prior to meeting with the IA on Monday 15 June.

**26/058** **Bank signatories:** there are currently 2 bank signatories. To ensure resilience, additional bank signatories would be desirable. After discussion, Cllr Dickinson agreed to become a signatory, and it was RESOLVED that the clerk will arrange this with Unity Trust Bank.

**26/059** **Personnel Committee Meeting:** the Personnel Committee is due to meet once a year to review employment-related policies and procedures as well as the clerk's job description and contract of employment. After discussion, it was resolved that the committee will meet in October, prior to the clerk's annual appraisal in November.

**26/060** **Document Storage:** after discussion, it was RESOLVED that the SID equipment and deeds would be returned Cllr Dickinson's safe, and clerk will arrange a fireproof storage box for the storage of minutes and other documentation.

**26/061** **Workplace Pension:** for the sake of good order, the Chair confirmed that the PC does not meet the criteria to offer a workplace pension, although the clerk can opt in, but it is optional. The clerk confirmed the parish council's compliance; the annual Summary of our re-declaration of compliance was submitted to the Pensions Regulator 29 December 2025.

**26/062 <u>Agenda items for the Parish Council Meeting to be held on Monday 13 July 2026</u>:**

Asset disposal policy
CSW
Emergency Plan
Bus shelter
South Kelsey Noticeboard

**Parish Council meeting closed at 8.20 pm**

**Date and Time of Next Meeting**
to be held at the Village Hall, South Kelsey
on Monday 13 July 2026 at 7pm

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**Meeting Minutes Approval**

These minutes have been accepted as a true and accurate record of the meeting.

Signed: _________________________ Dated: __________________ Minute Ref: __________

Chair of Parish Council

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Email: Clerk@southkelseyandmoortown-pc.gov.uk

**Draft Minutes of the Extraordinary Parish Council Meeting held in South Kelsey Village Hall on 21 June 2026 at 10.00am**

**Present:** Cllr Nicola Hall (Chair), Cllr Amanda Suddaby, Cllr Joe France, Cllr Martin Booth

**Absent:** Cllr Julie Todd, Cllr Garry Dickinson

**In attendance**: Christine Major (ClerkRFO)

**Formal Parish Council Meeting commenced; Standing Orders invoked:**

**26/063** **To receive apologies and reasons for absence:** Apologies were received from Cllr Julie Todd and Cllr Garry Dickinson, which were accepted.

**26/064** **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests**: none noted.

**26/065 AGAR. Report from the Internal Auditor and completed documentation for signature by the Chair and RFO:**

RESOLVED:

- Internal Audit completed. Noted items addressed.
- Section 1 - Annual Governance Statement 2025/26 agreed and signed by the Chair and Clerk
- Section 2 – Accounting Statements 2025/26 agreed and signed by the Chair and Clerk
- External audit is required: documents to be submitted by the clerk to PKF Littlejohn
- Agreed period for the Notice of Public Inspection commencing Tuesday 23 June to Monday 3 August 2026.

**Extraordinary Parish Council meeting closed at 10.40 am.**

**Date and Time of Next Meeting**
to be held at the Village Hall, South Kelsey on 13 July 2026 at 7.00 pm

**Meeting Minutes Approval**

These minutes have been accepted as a true and accurate record of the meeting.

Signed: ________________________ Dated: __________________ Minute Ref: ___________

Chair of Parish Council

# SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

## ACCOUNTING STATEMENTS

### FOR THE PERIOD 01/04/26 - 30/06/26

**EXPENDITURE**

EXPENDITURE 2026/27

| ITEM | ADMINISTRATION/ GENERAL | BUDGET 26/27 | APRIL | MAY | JUNE | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | TOTAL £ | VARIANCE £ |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | VAT Lines 1-32 | | 72.00 | 142.21 | 1002.51 | | | | | | | | | | 1216.72 | |
| 1 | Wages | 4,339.00 | 315.83 | 275.01 | 252.45 | | | | | | | | | | 843.29 | 3,495.71 |
| 1.5 | HMRC | | 302.16 | | | | | | | | | | | | 302.16 | -302.16 |
| 2 | WFH Expenses | 360.00 | 26.00 | | 26.00 | | | | | | | | | | 26.00 | 334.00 |
| 3 | Overtime | 748.00 | | 113.19 | 114.75 | | | | | | | | | | 227.94 | 520.06 |
| 4 | Travel | 100.00 | | | | | | | | | | | | | 0.00 | 100.00 |
| 5 | Clerk Training | 216.00 | | | | | | | | | | | | | 0.00 | 216.00 |
| 6 | LALC Annual Training Scheme | 151.00 | 130.00 | | | | | | | | | | | | 130.00 | 216.00 |
| 7 | Councillor Training | 150.00 | | | | | | | | | | | | | 0.00 | 150.00 |
| 8 | Expenses | 150.00 | | | | | | | | | | | | | 0.00 | 150.00 |
| 9 | IT | 150.00 | 5.41 | 5.41 | 5.41 | | | | | | | | | | 16.23 | 133.77 |
| 10 | Stationery + Postage | 30.00 | | | | | | | | | | | | | 0.00 | 30.00 |
| 11 | Publishing & Events | 1,500.00 | | | | | | | | | | | | | 0.00 | 1,500.00 |
| 12 | Hall Hire | 250.00 | | 16.00 | 24.00 | | | | | | | | | | 40.00 | 210.00 |
| 13 | Liability insurance | 563.00 | | | | | | | | | | | | | 0.00 | 563.00 |
| 14 | LALC Membership | 211.00 | 206.00 | | | | | | | | | | | | 206.00 | 5.00 |
| 15 | ICO | 55.00 | | | | | | | | | | | | | 0.00 | 55.00 |
| 16 | Audit | 637.00 | | | | | | | | | | | | | 0.00 | 637.00 |
| 17 | Unity Bank Charges | 84.00 | 7.00 | 7.00 | 7.00 | | | | | | | | | | 21.00 | 63.00 |
| 18 | Speed Reduction | 5,600.00 | | | 4,752.04 | | | | | | | | | | 4,752.04 | 847.96 |
| | **SUB TOTAL** | **15,294.00** | **1,064.40** | **558.82** | **6,184.16** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **7,781.38** | **8,924.34** |

| ITEM | VILLAGE MAINTENANCE SPENDS | BUDGET 26/27 | APRIL | MAY | JUNE | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | TOTAL | VARIANCE |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 19 | Grass Cutting | 2,500.00 | 230.00 | 230.00 | 230.00 | | | | | | | | | | 690.00 | £1,810.00 |
| 20 | Grounds Person | 1,500.00 | | | | | | | | | | | | | 0.00 | £1,500.00 |
| 21 | Parish Maintenance | 2,500.00 | | | 24.99 | | | | | | | | | | 24.99 | £2,475.01 |
| 22 | Defibrillators maintenance | 231.00 | | 190.00 | | | | | | | | | | | 190.00 | £41.00 |
| 23 | Speed Reduction maintenance | 400.00 | 280.24 | | | | | | | | | | | | 280.24 | |
| | **SUB TOTAL** | **7,131.00** | **510.24** | **420.00** | **254.99** | | | | | | | | | | **1,185.23** | **5,826.01** |
| | **TOTAL EXPENDITURE** | **22,425.00** | **1,574.64** | **978.82** | **6,439.15** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **8,966.61** | **£14,750.35** |

# SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

## ACCOUNTING STATEMENTS
## FOR THE PERIOD 01/04/26 - 30/06/26

### RESERVES

| | CONTINGENCY RESERVES | BUDGET 26/27 | APRIL | MAY | JUNE | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | TOTAL | CARRY FORWARD |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 24 | 3 month operating costs | 3472.31 | | | | | | | | | | | | | 0.00 | |
| 25 | Elections | 4,906.00 | | | | | | | | | | | | | 0.00 | |
| | SUB TOTAL | 8,378.31 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | DEPRECIATION | BUDGET 26/27 | APRIL | MAY | JUNE | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | TOTAL | CARRY FORWARD |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 26 | Defibrillators (replacement) | 600.00 | | | | | | | | | | | | | 0.00 | £600.00 |
| 27 | Laptop (replacement) | 105.00 | | | | | | | | | | | | | 0.00 | £105.00 |
| 28 | Printer (replacement) | 120.00 | | | | | | | | | | | | | 0.00 | £120.00 |
| 29 | Park Depreciation | 5,000.00 | | | | | | | | | | | | | 0.00 | 5,000.00 |
| | SUB TOTAL | 5,825.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,825.00 |

| | EARMARKED RESERVES | BUDGET 26/27 | APRIL | MAY | JUNE | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | TOTAL | CARRY FORWARD |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 30 | CiLCA Qualification | 300.00 | | | | | | | | | | | | | 0.00 | £300.00 |
| 31 | Sec. 137 Community | 2,500.00 | | | | | | | | | | | | | 0.00 | 2500.00 |
| 32 | CILS | 729.00 | | | | | | | | | | | | | 0.00 | £729.00 |
| | SUB TOTAL | 3,529.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,529.00 |
| | TOTAL RESERVES | 17,732.31 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9,354.00 |
| | TOTAL | 40,157.31 | 1,574.64 | 978.82 | 6,439.15 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8,966.61 | |
| | | | | | | | | | | | | | | | TOTAL SPEND | |

# SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

## ACCOUNTING STATEMENTS
FOR THE PERIOD 01/04/26 - 30/06/26

## INCOME

| | Income | BUDGET 26/27 | APRIL | MAY | JUNE | JULY | AUGUST | SEPT | OCT | NOV | DEC | JAN | FEB | MAR | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Precept | 18,315.00 | 18,315.00 | | | | | | | | | | | | 18,315.00 |
| 33 | CIL Payments | | | | | | | | | | | | | | 0.00 |
| 34 | Allotment Rent | 30.00 | | | | | | | | | | | | | 0.00 |
| 35 | VAT Reclaim | 1,812.00 | | | | | | | | | | | | | 0.00 |
| 36 | Bank Interest | | | | 147.99 | | | | | | | | | | 147.99 |
| 37 | Grants and Funding | | 100.00 | | | | | | | | | | | | 100.00 |
| | TOTAL INCOME | **20,157.00** | **18,415.00** | **0.00** | **147.99** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **0.00** | **18,562.99** |

## SUMMARY

**Summary - Income**

| | £ |
|---|---|
| Opening Balance 01/04/26 | 15,938.51 |
| Income to date | 18,562.99 |
| **TOTAL** | **34,501.50** |

**Summary - Outgoing**

| | |
|---|---|
| Expenditure to date | 8,966.61 |
| Spend from reserves to date | 0.00 |
| **TOTAL** | **8,966.61** |

| | |
|---|---|
| **BALANCE INCOME-OUTGOING** | **25,534.89** |
| Unpaid at month end | 6439.25 |
| Balance | 31,974.14 |

**Summary - cash at bank**

| | |
|---|---|
| Allocated Reserves Balance 2025/26 | 9,354.00 |
| Available balance<br>(closing balance minus reserves balance) | |
| Closing Balance Unity T1 current a/c 20486879 | **361.27** |
| Closing Balance Unity Instant Access 20506348) | **31,579.77** |
| Total Balance (accross accounts) | **31,941.04** |

**Amends to Note:**

| |
|---|
| June £33.10 |
| |
| |
| |
| |
| |
| |
| |

Skip to transactions

Ms Christine Major
11 Foxglove Close
Brigg Lincolnshire
DN20 8FF

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Call **0345 140 1000***

Email **us@unity.co.uk**

Visit **www.unity.co.uk**

# Account Statement

## 01 June 2026 to 30 June 2026

**Account Name:** South Kelsey And Moortown Parish Council
**Sort Code:** 608301
**Account Number:** 20486879
**Swift Code (BIC):** NWBKGB2L
**IBAN:** GB93NWBK60023571418024

## Summary**

| Start balance | Paid out | Paid in | End balance |
|---|---|---|---|
| £1,967.57 | £1,606.30 | £0.00 | £361.27 |

Your arranged overdraft limit is £0.00

**Go Paperless!**
You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

### Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.
**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

## Transactions for Current T1 account 20486879

| Date | Type | Details | Paid Out £ | Paid In £ | Balance £ |
|---|---|---|---|---|---|
| 31/05/2026 | | Balance brought forward | £0.00 | £0.00 | £1,967.57 |
| 01/06/2026 | Faster Payment Debit | B/P to: Christine Major | £341.83 | £0.00 | £1,625.74 |
| 01/06/2026 | Faster Payment Debit | B/P to: Christine Major | £6.49 | £0.00 | £1,619.25 |
| 01/06/2026 | Faster Payment Debit | B/P to: ElanCity | £336.29 | £0.00 | £1,282.96 |
| 01/06/2026 | Faster Payment Debit | B/P to: Ian Moore Contract | £138.00 | £0.00 | £1,144.96 |
| 29/06/2026 | Faster Payment Debit | B/P to: South Kelsey VH | £16.00 | £0.00 | £1,128.96 |
| 29/06/2026 | Faster Payment Debit | B/P to: West Lindsey DC | £114.00 | £0.00 | £1,014.96 |
| 29/06/2026 | Faster Payment Debit | B/P to: West Lindsey DC | £114.00 | £0.00 | £900.96 |
| 29/06/2026 | Faster Payment Debit | B/P to: Ian Moore Contract | £138.00 | £0.00 | £762.96 |
| 29/06/2026 | Faster Payment Debit | B/P to: Christine Major | £388.20 | £0.00 | £374.76 |
| 29/06/2026 | Faster Payment Debit | B/P to: Christine Major | £6.49 | £0.00 | £368.27 |
| 30/06/2026 | Fee | Service Charge | £7.00 | £0.00 | £361.27 |

## Financial Services Compensation Scheme

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £120,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **www.unity.co.uk/fscs**

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000*** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000***. We aim to resolve any issues as soon as possible.

## Additional Information

A copy of our interest rates can be found on our website **www.unity.co.uk/interest-rates**

A copy of our fees and charges can be found on our website **www.unity.co.uk/terms-and-conditions**

This information is also available by calling **0345 140 1000***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

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Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are charged at local rate. Calls are recorded and may be monitored for security, training and quality purposes.

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unity trust bank

www.unity.co.uk

Skip to charges

Ms Christine Major
11, Foxglove Close
Brigg, Lincolnshire
United Kingdom
DN20 8FF

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Call **0345 140 1000***
Email **us@unity.co.uk**
Visit **www.unity.co.uk**

# Pre-notification statement

## 01 June 2026 to 30 June 2026

**Account Name:** South Kelsey And Moortown Parish Council
**Sort Code:** 608301
**Account Number:** 20486879

Dear Ms Christine Major,

This letter outlines charges relating to the transactions and debit interest on your account between 01/06/2026 and 30/06/2026.

You can find full details of our fees and charges within the Standard Service Tariff on our website **www.unity.co.uk/terms-and-conditions**

## The charges for this billing period are:**

| | |
|---|---|
| **Total charges** | £7.00 |
| **Total debit interest** | £0.00 |
| **To be debited from your account on** | 31/07/2026 |

### Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

### Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

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**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

## Pre-notification of account charges

| Type | Count | Charge |
|---|---|---|
| Automated Payments | — | £0.00 |
| Faster Payments | 10 | £0.00 |
| Manual | — | £0.00 |
| Account Fee | — | £7.00 |

## Additional information

| The combined account charge includes the following transaction types: | | | |
|---|---|---|---|
| Automated Payments | Bacs Credit (in) | Direct Debit (out) | Faster Payment Credit (in) |
| Faster Payments | Standing Orders (out) | Bill Payments (out) | |
| Manual | Cheques | Credits | |
| Account Fee | This is the standard charge for maintaining your account regardless of any transactions. | | |
| Total charge | These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service. | | |

## Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest. Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.
**Credit interest** – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.
**Debit interest** – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000*** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0800 652 3839**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000***.
We aim to resolve any issues as soon as possible.

### Additional Information

A copy of our interest rates can be found on our website
**www.unity.co.uk/interest-rates**

A copy of our fees and charges can be found on our website
**www.unity.co.uk/terms-and-conditions**

This information is also available by calling **0345 140 1000***. To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are charged at local rate. Calls are recorded and may be monitored for security, training and quality purposes.

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Skip to transactions

Ms Christine Major
11 Foxglove Close
Brigg Lincolnshire
DN20 8FF

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Call **0345 140 1000***
Email **us@unity.co.uk**
Visit **www.unity.co.uk**

# Account Statement

## 01 June 2026 to 30 June 2026

**Account Name:** South Kelsey And Moortown Parish Council
**Sort Code:** 608301
**Account Number:** 20506348
**Swift Code (BIC):** NWBKGB2L
**IBAN:** GB93NWBK60023571418024

## Summary**

| Start balance | Paid out | Paid in | End balance |
|---|---|---|---|
| £31,431.78 | £0.00 | £147.99 | £31,579.77 |

The credit interest rate is 1.95% AER as of your statement date.

**Go Paperless!**
You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

### Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.
**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

## Transactions for Instant Access account 20506348

| Date | Type | Details | Paid Out £ | Paid In £ | Balance £ |
|---|---|---|---|---|---|
| 31/05/2026 | | Balance brought forward | £0.00 | £0.00 | £31,431.78 |
| 30/06/2026 | Credit Interest | Credit Interest | £0.00 | £147.99 | £31,579.77 |

## Financial Services Compensation Scheme

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £120,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **www.unity.co.uk/fscs**

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**Clerk’s Report 13 July 2026**

4.6.26 NALC advised by email about Unity Trust Bank's Virtual Clerk and Locum Banking Forum, so I’ve signed up for one in September.

11.6.26 Posted about free CPR training on Facebook and again on 25.6.26 and 6.7.26 and requested PC to share in other local groups. Uptake is disappointing.

12.6.26 Changes to Jadu mean that I cannot insert a table into a document, so policies have all been uploaded as PDFs, which isn’t the preferred accessible presentation, but it would be too time consuming to adapt the policies.

15.6.26 Met with our IA to complete the internal audit for signing.

22.6.26 Sent the External Audit and published audit documentation on the website following the EM on 21.6.26

30.6.26 New post for the noticeboard in SK has been ordered and will be fitted as soon as possible.

18.6.26 Letter from Lloyds Bank confirming they have closed the account requested and sent a cheque for £150, presumably as compensation for the trouble we had.