

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Email: Clerk@southkelseyandmoortown-pc.gov.uk

Draft Minutes of the Parish Council Meeting held on 10 November 2025 in the Village Hall on at South Kelsey Village Hall

Present: Cllr N Hall (Chair), Cllr Amanda Suddaby, Cllr Julie Todd, Cllr Joe France

Absent: Cllr Peter Smith, Cllr Sandra Evans

In attendance: County Cllr James Bean, Christine Major (Clerk)

Update from County Councillors:

WLDC Cllr Peter Morris:

Cllr Morris had reported to Cllr Suddaby about Watermill Leisure Park, as he has been trying to establish what is happening. He forwarded an email from a Planning Enforcement Officer, who has opened a file to investigate potential land contamination caused by the spoils from the lake.

LCC Cllr James Bean:

Cllr Bean reported that the Quarry planning permission has been granted and conditions of planning will be applied. Traffic won't be going through South Kelsey/Moortown, it will be through Brigg. Welton Aggregates accepted conditions. A Community Liaison Group will be established. Cllr Bean brought a food waste bin to show the PC. The food waste bin collection service will begin in March 2026.

Formal Parish Council Meeting commenced; Standing Orders invoked:

- 25/120 **To receive apologies and reasons for absence:** District Cllr Peter Morris and Cllrs Peter Smith and Sandra Evans sent apologies which were accepted.
- 25/121 **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests:** none noted.
- 25/122 **To receive written application for the office of co-opted Parish Councillor:** An application was received and circulated to all councillors prior to the meeting, but the applicant did not attend the meeting.
- 25/123 **To approve draft minutes of the Meeting of the Parish Council held on Monday 13 October 2025:** Cllr Suddaby pointed out an error in the recording of District Cllr Morris's report and, subject to that change, it was RESOLVED that the minutes detailed be accepted as a true record and duly signed by the Chair.
- 25/124 **Finance Summary and Accounts for Payment:**

- a. Accounting Statements & Unity Trust Bank Statement: After review, it was RESOLVED that the Accounting Statements for 31 October 2025 be approved as true record, and that the Unity Trust Bank statements, dated 31 October 2025, reconcile against the accounting statements.
- b. Schedule of Payments: After review, it was RESOLVED to approve payments according to the Schedule of Payments and supporting invoices.

25/125 **Clerk's report on matters outstanding and correspondence**: no further action required.

25/126 **Elect Vice-Chair**: Cllr Todd was nominated and elected to the office of Vice Chair. Cllr Todd accepted the position and signed the Declaration of Acceptance of Office in the presence of the Clerk.

The Council expressed appreciation and thanks to the outgoing Vice Chair, Garry Dickinson, for his hard work and the dedication he demonstrated during his time as Vice Chair and Councillor.

25/127 **Update on Current Three-Year Plan and Budget 2026-27**: RESOLVED to make any changes and amendments to the budget by the December meeting for approval. A lot of the existing three-year plan has been achieved and it is needed to move forward into the next period. RESOLVED to prioritise fixing assets and consolidating existing facilities.

25/128 **Grass Cutting Tender**: a revised version of the tender was sent out prior to the meeting. RESOLVED to go out to tender with the tender document. Clerk to circulate tender to interested parties and place on the East Midlands Procurement Portal.

25/129 **Motion to be Proposed by Cllr Smith to amend Financial Regulations regarding payment terms (within 6 months of ratification)**: RESOLVED to defer until Cllr Smith is in attendance.

25/130 **Party in the Park update (PS/SE)**: RESOLVED to defer until Cllrs Smith and Evans are in attendance.

25/131 **Agenda items for the Parish Council Meeting to be held on Monday 8 December 2025:**

Budget

Party in the Park

Motion to be proposed by Cllr Smith to amend the Financial Regulations regarding payment terms.

Parish Council meeting closed at 8.10 pm

Date and Time of Next Meeting

to be held at the Village Hall, South Kelsey
on Monday 8 December 2025

Meeting Minutes Approval

These minutes have been accepted as a true and accurate record of the meeting.

Signed: _____ Dated: _____ Minute Ref: _____
Chair of Parish Council