


SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend the Meeting of South Kelsey & Moortown Parish Council, which will be held on Monday 13 October 2025, commencing at 7 pm, in South Kelsey Village Hall. The business to be dealt with at the meeting is listed on the agenda.

There will be a 15-minute public forum between 7 pm and 7.15 pm when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Dated 7 October 2025

A handwritten signature in black ink, appearing to read 'C Major', is written over a faint horizontal line.

Christine Major
Clerk to the Parish Council

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Meeting of the Parish Council to be held on Monday 13 October 2025 at 7 pm at South Kelsey Village Hall

AGENDA

Public Forum

Open Meeting – 15-minute public forum

Reports from District and County Councillors

Commence Formal Parish Council Meeting; Standing Orders invoked:

- 25/101 Apologies for absence and acceptance of any reasons given
- 25/102 Declarations of interest in accordance with the Localism Act 2011
- 25/103 To receive written applications for the office of Parish Councillor and to Co-opt a candidate to fill the existing vacancy.
- 25/104 Code of Conduct
- 25/105 Approve the minutes of the Meeting of the Parish Council held on Monday 8 September 2025 whereby they be signed by the Chair as a true and accurate record of the meeting.
- 25/106 Finance and accounts for payment.
 - a. Accounting Statements & Unity Trust Bank Statement: To approve the Bank Statements and Accounting Statements for the period ending 30 September 2025.
 - b. Schedule of Payments: To approve payments.
 - c. Incoming payments: To note and resolve accounting and payment transfer(s)
- 25/107 Clerk's report on matters outstanding and correspondence.
- 25/108 South Kelsey Park Project
 - a. COF update
 - b. Gate
 - c. Signs
 - d. Press Release
- 25/209 Party in the Park – Working Party update (PS)
- 25/110 Planning Applications: Caistor Quarry (AS)
- 25/111 Defibrillator/CPR Training
- 25/112 External Audit 2024/25
- 25/113 Budget 2026/27
- 25/114 Grass Cutting Contract
- 25/115 Defibrillator Light
- 25/116 Training Courses (AS)

25/117 Greater Lincs. Authority Public Consultation (AS)

25/118 Local Burglaries (AS)

25/119 Agenda items for the Parish Council Meeting to be held on Monday 10 November 2025.

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Email: Clerk@southkelseyandmoortown-pc.gov.uk

Draft Minutes of the Parish Council Meeting held in the Village Hall on Monday 8 September 2025 at South Kelsey Village Hall

Present: Cllr N Hall (Chair), Cllr Garry Dickinson (Vice Chair), Cllr Amanda Suddaby, Cllr Julie Todd, Cllr Peter Smith, Cllr Sandra Evans

Absent: District Cllr Peter Morris

In attendance: County Cllr James Bean, Christine Major (Clerk)

Update from County Councillors:

LCC Cllr James Bean: Reported on the drainage situation in Moortown, Flinders House. Cllr Bean cleared the drain as well as a paving slab and reported that the drain on the other side of the road is scheduled to be cleared. Cllr Dickinson enquired whether Highways plans to do anything to improve the road to Brandy Wharf from Snitterby, but Cllr Bean advised there were no plans at present. After discussion, Cllr Bean offered to investigate the possibility of signs and precautionary speed limits for the area.

Cllr Bean advised the parish council that the Highways Volunteer Scheme is ongoing, if there are any requests. Cllr Hall suggested painting the bridge at Moortown and Cllr Dickinson suggested clearing the overgrown pathway into Moortown and will forward images. Cllr Smith also suggested the South Kelsey noticeboard, which requires some attention. It was RESOLVED to complete the application and forward it to Cllr Bean. Cllr Bean also drew the council's attention to the Repaint Scheme, which offers free paint, and Tattershall Reuse Scheme to sell unwanted items.

District Cllr Peter Morris: Cllr Suddaby reported she has been in contact with Cllr Morris about Watermill Park and their planning application for an additional 90 static caravans. The PC submitted comprehensive objections, but West Lindsey District Council stated the issues raised 'weren't finely balanced enough for them to consider' at Planning Committee. Cllr Bean pointed out that a Biodiversity Net Gain assessment should be completed prior to work commencing, and Cllr Bean will look at that part of the issue through the Environment Department.

Formal Parish Council Meeting commenced; Standing Orders invoked:

25/090 **To receive apologies and reasons for absence:** District Cllr Peter Morris sent apologies as he was required to attend a Full District Council Meeting. Apologies accepted.

25/091 **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests:** none noted.

25/092 **To approve draft minutes of the Meeting of the Parish Council held on Monday 14 July 2025:** It was RESOLVED that the minutes detailed be accepted as a true record and duly signed by the Chair.

25/093 Finance Summary and Accounts for Payment:

- a. Accounting Statements & Unity Trust Bank Statement: After review, it was RESOLVED that the Accounting Statements for 31 August 2025 be approved as true record, and that the Unity Trust Bank list of transactions dated 31 July and 31 August 2025 reconcile against the accounting statements.
- b. Schedule of Payments: After review, it was RESOLVED to approve payments according to the Schedule of Payments and supporting invoices.

Ref	Invoice Date	Invoice Ref	Supplier/payee	Details	VAT	Total Payment	Verified (initial)	
1	7.7.25	16084	LALC	Internal Audit Paid 31.7.25 to Ratify	£ 35.00	£ 210.00	<input type="checkbox"/>	<input type="checkbox"/>
2	7.7.25	873320	Equip Global Supplies Ltd/G Dickinson	Padlock for the park	£ 1.97	£ 11.82	<input type="checkbox"/>	<input type="checkbox"/>
3	19.7.25	249592	Cloud Next	Annual Domain payment (-pc.gov.uk)	£ 10.00	£ 60.00	<input type="checkbox"/>	<input type="checkbox"/>
4	24.7.25	1490	George Coletti Tree Services	South Kelsey Park tree maintenance Paid 31.7.25 to Ratify	£ 256.00	£ 1,536.00	<input type="checkbox"/>	<input type="checkbox"/>
5	11.8.25		Christine Major	Clerk Pay July 2025 25 hrs + WFH Paid 31.8.25 to Ratify		£ 313.50	<input type="checkbox"/>	<input type="checkbox"/>
6	31.7.25	10687	AJ Williams	Grass Cutting 30.6.25 + 14.7.25 Paid 31.8.25 to Ratify	£ 26.60	£ 159.60	<input type="checkbox"/>	<input type="checkbox"/>
7	17.8.25	5430	Ironcraft/MTS Engineering and Utilities Ltd	Manufacture and fit SK Park main gate Paid 19.8.25 to ratify	£ 420.00	£ 2,520.00	<input type="checkbox"/>	<input type="checkbox"/>
8	8.8.25	9869	PlayQuest Adventure Play Ltd	Phase 1 of balance - play equipment at SK Park Paid 12.8.25 to ratify	£ 3,338.33	£ 20,030.00	<input type="checkbox"/>	<input type="checkbox"/>
9	12.7.25	1111302983	HP Instant Ink/C Major	Ink 11.6.25-10.7.25 Paid 31.8.25 to Ratify	£ 1.08	£ 6.49	<input type="checkbox"/>	<input type="checkbox"/>
10	12.8.25	1113111388	HP Instant Ink/C Major	Ink 11.7.25-10.8.25 Paid 31.8.25 to Ratify	£ 1.08	£ 6.49	<input type="checkbox"/>	<input type="checkbox"/>
11	11.9.25		Christine Major	Clerk Pay August 2025 27.5 hrs + WFH		£ 341.83	<input type="checkbox"/>	<input type="checkbox"/>
12	30.8.25	10742	AJ Williams	Grass Cutting 1,13,27 August 2025	£ 39.90	£ 239.40	<input type="checkbox"/>	<input type="checkbox"/>
13	12.7.25		Timpson/C Major	Keys for park Paid 31.8.25 to Ratify		£ 9.00	<input type="checkbox"/>	<input type="checkbox"/>
14	31.7.25		Unity Bank	Charges for July 2025 DD		£ 6.00	<input type="checkbox"/>	<input type="checkbox"/>
15	31.8.25		Unity Bank	Charges for August 2025 DD		£ 6.00	<input type="checkbox"/>	<input type="checkbox"/>
16	31.7.25	10738	South Kelsey Village Hall	Hall hire 14.7.25 2 hours		£ 16.00	<input type="checkbox"/>	<input type="checkbox"/>
17	31.8.25	10740	South Kelsey Village Hall	Hall hire 13.8.25 2 hours		£ 16.00	<input type="checkbox"/>	<input type="checkbox"/>
18	5.8.25	586	EJ Building and Groundworks Ltd	Park paths	£ 3,170.00	£ 19,020.00	<input type="checkbox"/>	<input type="checkbox"/>
19	24.7.25		HMRC	Quarterly pay deductions DD		£ 139.40	<input type="checkbox"/>	<input type="checkbox"/>
TOTAL						£ 44,647.53		

- c. Incoming Payments: After review, it was RESOLVED that incoming payments were correct.

25/094 **Clerk's report on matters outstanding and correspondence:** no further action required.

25/095 **South Kelsey Park Project:**

- a. **COF update:** Cllr Hall advised she has completed the latest report. A sign is required before exit plan can be completed, and Cllr Dickinson had obtained a price for an additional sign. After discussion it was RESOLVED to obtain a price for a new sign for the park to compare.
- b. **Construction progress:** parish councillors were advised that the contractor was returning to resolve the teen shelter issues w/c 15.9.25.
- c. **Tree work, gate and sign:** Cllr Evans announced that one of the new gate posts was loose, so the latch doesn't close, and the gate now falls open. Cllr Evans also stated the gate is not fit for purpose as she'd seen a 6-year-old child in the park alone and dogs could run out into the road. Cllrs Hall and Dickinson assured Cllr Evans that the regulations for public gate installations were followed exactly and pointed out that all councillors had been present at the meeting when the quotes received for the gate were discussed. It had not been reported to the clerk in the week since Cllr Evans stated the problem started, so it was not on the agenda for this meeting, and it was feared that the delay in reporting may have caused further damage to the gate. It was RESOLVED to contact the gate contractor to arrange repair.
- d. **Press Release:** Cllr Hall presented a press release to issue on the completion of the park refurbishment. After discussion it was RESOLVED to circulate the press release to all councillors by email for comments or amendments prior to release.
- e. **Park opening:** Cllr Smith presented a leaflet/questionnaire to circulate to all houses in the parish. After discussion, it was RESOLVED to first post the leaflet on the parish council Facebook page to gauge initial response from the parish.

25/096 **Council policies for review:** the current Financial Risk Policy was circulated prior to the meeting by the clerk, with suggested amendments. After discussion, it was suggested that the current policy doesn't meet the requirements, and it was RESOLVED to seek an alternative available policy to update the previous one. Clerk to action.

25/097 **Planning Applications:**

PLANNING REFERENCE: PL/0024/24

DEVELOPMENT: FOR THE PHASED EXTRACTION OF SAND AND GRAVEL WITH REVISED RESTORATION TO INCLUDE 2NO WATER BODIES WITH SURROUNDING ACID GRASSLAND, MARGINAL AREAS OF ROUGH LONG GRASS, WATER BODY EMBANKMENTS AND SURROUNDING NEW NATIVE WOODLANDS, NATIVE SEDGES, RUSHES AND REEDS, INCLUDING ANCILLARY ACTIVITIES, ASSOCIATED INFRASTRUCTURE AND NEW ACCESS FROM NORTH KELSEY ROAD

LOCATION: LAND SOUTH OF NORTH KELSEY ROAD, CAISTOR

GRID REFERENCE: 509984 401250

ADJACENT PARISH COUNCIL CONSULTATION

After discussion, it was RESOLVED to add no further comments.

Twelve Month Hill Solar Farm. Cllr Suddaby had attended the public consultation at Caistor and also communicated with Cllr Waite of North Kelsey Parish Council, who had called a meeting to discuss forming a working party. He was also trying to obtain further details from the developer. He confirmed that the meeting was poorly attended but some concerns had been raised regarding traffic, disposal of solar panels and battery safety. Cllr Suddaby had been told by the developer that there would be no batteries on site and that the construction traffic would occur over 9-12 months. The developer will not go ahead if there is insufficient connection to the grid and no application has been submitted to date – the consultation was to gauge public opinion.

25/098 **Defibrillator/CPR Training:** an offer to arrange Defibrillator/CPR training had been posted on Facebook, and 8 people expressed an interest. Cllr Hall has sourced a company to provide training during an evening to be arranged. RESOLVED for the clerk to arrange and publicise on Facebook.

25/099 **Internal Audit 2026/2027:** LALC had been in contact to offer a 2-year fixed price audit. After discussion it was RESOLVED to accept this offer. Clerk to confirm.

25/100 **Agenda items for the Parish Council Meeting to be held on Monday 13 October 2025:**

Park update
Code of Conduct
Defibrillator light
Councillor recruitment

Parish Council meeting closed at 8.30 pm.

Date and Time of Next Meeting Monday 13 October 2025 at 7 pm

to be held at the Village Hall, South Kelsey

Meeting Minutes Approval

These minutes have been accepted as a true and accurate record of the meeting.

Signed: _____ Dated: _____ Minute Ref: _____
Chair of Parish Council

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

ACCOUNTING STATEMENTS

FOR THE PERIOD 01/04/25 - 30/09/2025

EXPENDITURE 2025/26																
ITEM	ADMINISTRATION/ GENERAL	BUDGET 25/26	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL £	VARIANCE £
1	Wages	4,113.00	241.64	316.25	253.16	253.00	315.83	252.50							1,632.38	2,480.62
1.5	HMRC	0.00	269.40			139.40									408.80	-408.80
2	Working from home a/i	324.00	26.00	26.00	26.00	26.00	26.00	26.00							156.00	168.00
3	Overtime	748.00				34.50									34.50	713.50
4	Travel	180.00													0.00	180.00
5	Clerk Training	216.00													0.00	216.00
6	LALC Annual Training Scheme	140.00	144.00												144.00	216.00
7	Councillor Training	250.00													0.00	250.00
8	Expenses	150.00													0.00	150.00
9	IT	300.00	17.85	10.98	6.49	72.98		66.49							174.79	125.21
10	Stationery + Postage	80.00													0.00	80.00
11	Publishing & Events	750.00													0.00	750.00
12	Hall Hire	400.00	24.00	24.00	16.00	16.00	16.00	16.00							112.00	288.00
13	Liability Insurance	532.00													0.00	532.00
14	LALC Membership	192.00	191.90												191.90	0.10
15	ICO	60.00													0.00	60.00
16	Audit	500.00				210.00		378.00							588.00	-88.00
17	Unity Bank Charges	80.00	6.00	6.00	6.00	6.00	6.00	6.00							36.00	44.00
17.5	Park Project	66,300.00		13,485.01			41,570.00	20,425.00							75,480.01	-9,180.01
	SUB TOTAL	75,315.00	920.79	13,868.24	307.65	757.88	41,933.83	21,169.99	0.00	0.00	0.00	0.00	0.00	0.00	78,958.38	-3,423.38
VILLAGE MAINTENANCE SPENDS																
18	Grass Cutting	1,355.70	319.20	159.60	159.60	159.60	239.40	159.60							1,197.00	£158.70
19	Grounds Person	1,086.00		543.00				543.00							1,086.00	£0.00
20	Park Maintenance	2,500.00				1,547.82	9.00								1,556.82	£943.18
21	Defibrillators (maintenance)	223.00	220.00												220.00	£3.00
	SUB TOTAL	5,164.70	539.20	159.60	702.60	1,707.42	248.40	702.60	0.00	0.00	0.00	0.00	0.00	0.00	4,059.82	1,104.88
	TOTAL EXPENDITURE	80,479.70	1,459.99	14,027.84	1,010.25	2,465.30	42,182.23	21,872.59	0.00	0.00	0.00	0.00	0.00	0.00	83,018.20	-£2,318.50

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

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ACCOUNTING STATEMENTS
FOR THE PERIOD 01/04/25 - 30/09/2025

RESERVES

CONTINGENCY RESERVES	BUDGET 25/26	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL	CARRY FORWARD
3 month operating costs	1,200.00													0.00	£1,799.31
Elections	0.00													0.00	£3,481.00
SUB TOTAL	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,280.31

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DEPRECIATION	BUDGET 25/26	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL	CARRY FORWARD
Defibrillators (replacement)	200.00													0.00	£200.00
Laptop (replacement)	30.00													0.00	-£23.00
Printer (replacement)	30.00													0.00	£60.00
Park Depreciation	1,000.00													0.00	1,000.00
SUB TOTAL	1,260.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,237.00

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EARMARKED RESERVES	BUDGET 25/26	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL	CARRY FORWARD
CILCA Qualification	100.00													0.00	£100.00
Sec. 137 Community	2,500.00													0.00	2500.00
CILS	0.00													0.00	£0.00
SUB TOTAL	2,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,600.00
TOTAL RESERVES	5,060.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,117.31
TOTAL	85,539.70	1,459.99	14,027.84	1,010.25	2,465.30	42,182.23	21,872.59	0.00	0.00	0.00	0.00	0.00	0.00	83,018.20	TOTAL SPEND

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SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

ACCOUNTING STATEMENTS
FOR THE PERIOD 01/04/25 - 30/09/2025

INCOME														
Income	BUDGET 25/26	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Precept	16,440.00	16,440.00												16,440.00
CIL Payments	0.00													0.00
Allotment Rent	22.50				30.00									30.00
VAT Reclaim	0.00					2,391.11								2,391.11
Bank Interest	0.00			333.00			285.66							618.66
Grants and Funding	0.00		65,500.00											65,500.00
TOTAL INCOME	16,462.50	16,440.00	65,500.00	333.00	30.00	2,391.11	285.66	0.00	0.00	0.00	0.00	0.00	0.00	84,979.77

SUMMARY												
Amends to Note:												
31.7.25 New line 17.5 Park Project (Minute Ref. 25/077)												
31.8.25 Unpaid at end of month £1185.62												
31.9.25 unpaid at end of month £21872.08												

Summary - Income		£
Opening Balance 01/04/25		9,735.63
Income to date		84,979.77
TOTAL		94,715.40

Summary - Outgoing		
Expenditure to date		83,018.20
Spend from reserves to date		0.00
TOTAL		83,018.20

BALANCE INCOME-OUTGOING	11,697.20
Unpaid at month end	21872.08
Balance	33,569.28

Summary - cash at bank		
Allocated Reserves Balance 2025/26		9,117.31
Available balance		
(closing balance minus reserves balance)		24,451.97
Closing Balance Unity T1 current a/c 20486879		1,777.54
Closing Balance Unity Instant Access 20506348)		31,791.74
Total Balance (across accounts)		33,569.28

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Christine Major
11 Foxglove Close
Brigg Lincolnshire
DN20 8FF

Date: 30/09/2025

Account Name: South Kelsey And Moortown
Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20486879

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/08/2025		Balance brought forward	£0.00	£0.00	£2,963.67
01/09/2025	Faster Payment Debit	B/P to: Christine Major	£9.00	£0.00	£2,954.67
01/09/2025	Faster Payment Debit	B/P to: Christine Major	£6.49	£0.00	£2,948.18
01/09/2025	Faster Payment Debit	B/P to: A J Williams	£159.60	£0.00	£2,788.58

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Statement number 029

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
01/09/2025	Faster Payment Debit	B/P to: Christine Major	£313.50	£0.00	£2,475.08
01/09/2025	Faster Payment Debit	B/P to: Christine Major	£6.49	£0.00	£2,468.59
22/09/2025	Faster Payment Debit	B/P to: Cloud Next Limited	£60.00	£0.00	£2,408.59
22/09/2025	Faster Payment Debit	B/P to: South Kelsey VH	£16.00	£0.00	£2,392.59
22/09/2025	Faster Payment Debit	B/P to: Garry Dickinson	£11.82	£0.00	£2,380.77
22/09/2025	Faster Payment Debit	B/P to: Christine Major	£341.83	£0.00	£2,038.94
22/09/2025	Faster Payment Debit	B/P to: A J Williams	£239.40	£0.00	£1,799.54
22/09/2025	Faster Payment Debit	B/P to: South Kelsey VH	£16.00	£0.00	£1,783.54
22/09/2025	Transfer	Transfer from 20506348	£0.00	£20,500.00	£22,283.54
23/09/2025	Transfer	Transfer to 20506348	£20,500.00	£0.00	£1,783.54
30/09/2025	Fee	Service Charge	£6.00	£0.00	£1,777.54

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website – **<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

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Your pre-notification statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Christine Major
11, Foxglove Close
Brigg, Lincolnshire
United Kingdom
DN20 8FF

Date: 30/09/2025

Page number 1 of 3

Account Name: South Kelsey And Moortown Parish Council

Statement number: 029

Sort Code: 608301

Account Number: 20486879

Dear Ms Christine Major,

This letter outlines charges relating to the transactions and debit interest on your account between 01/09/2025 and 30/09/2025.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

The charges for this billing period are:

Total charges	£6.00
Total debit interest	£0.00
To be debited from your account on	31/10/2025

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204570.
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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Pre-notification of account charges		
Type	Count	Charge
Automated Payments	—	£0.00
Faster Payments	11	£0.00
Manual	—	£0.00
Account Fee	—	£6.00

Additional information			
The combined account charge includes the following transaction types:			
Automated Payments	Bacs Credit (in)	Direct Debit (out)	Faster Payment Credit (in)
Faster Payments	Standing Orders (out)	Bill Payments (out)	
Manual	Cheques	Credits	
Account Fee	This is the standard charge for maintaining your account regardless of any transactions.		
Total charge	These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service.		

Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

Credit interest – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

Debit interest – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

Overdrafts

Arranged overdrafts – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

Unarranged overdrafts – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Thanks

Your Unity Team

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

Our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

Our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

**For Businesses.
For Communities.
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE
We invest in people Gold



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Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Ms Christine Major
11 Foxglove Close
Brigg Lincolnshire
DN20 8FF

Date: 30/09/2025

Account Name: South Kelsey And Moortown
Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20506348

The credit interest rate is 2.25% AER as of your statement date.

Contact Us



Call us: **0345 140 1000**

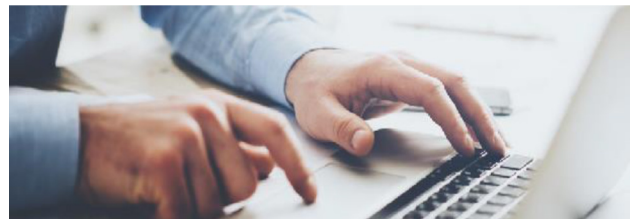


Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/08/2025		Balance brought forward	£0.00	£0.00	£31,506.08
22/09/2025	Transfer	Transfer to 20486879	£20,500.00	£0.00	£11,006.08
23/09/2025	Transfer	Transfer from 20486879	£0.00	£20,500.00	£31,506.08
30/09/2025	Credit Interest	Credit Interest	£0.00	£285.66	£31,791.74

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Statement number 017

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For Communities.
For Good.**

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Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
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Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

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SOUTH KELSEY AND MOORTOWN PARISH COUNCIL
SCHEDULE OF PAYMENTS 13.10.25

Ref	Invoice Date	Invoice Ref	Supplier/payee	Details	VAT	Total Payment	Checked & Verified (Initial)	
1	16.9.25	IIUKDN1115132470	HP Ink/C Major	HP Ink 11.8.25-10.9.25	£ 1.08	£ 6.49	<input type="checkbox"/>	<input type="checkbox"/>
2	24.9.25	254038	Cloud Next	Domain Annual Renewal parishcouncil.gov.uk	£ 10.00	£ 60.00	<input type="checkbox"/>	<input type="checkbox"/>
3	19.9.25	9897	PlayQuest	Phase 2 Teen shelter snagging Paid 3.10.25 to ratify	£ 3,404.17	£ 20,425.00	<input type="checkbox"/>	<input type="checkbox"/>
4	30.9.25	10793	AJ Williams	Grass cutting 10,22.9.25 + Grounds 50%	£ 117.10	£ 702.60	<input type="checkbox"/>	<input type="checkbox"/>
5			C Major	September pay 22 hrs + WFH net		£ 278.50	<input type="checkbox"/>	<input type="checkbox"/>
6	30.9.25	10746	SK Village Hall	Hall hire 8.9.25 2 hrs		£ 16.00	<input type="checkbox"/>	<input type="checkbox"/>
7	23.9.25	SB20252458	PKF Littlejohn	External Audit	£ 63.00	£ 378.00	<input type="checkbox"/>	<input type="checkbox"/>
8	30.9.25		Unity Bank	Bank charges September 2025 DD		£ 6.00	<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>
						TOTAL	£	21,872.59

Chair of the Parish Council _____

Print name _____

Date _____

Minute Reference 25/105b

Clerk's Report 13 October 2025

11.9.25 email from a parishioner reporting the 30mph restriction sign had been smashed off the lamp post on Brigg Rd, opposite the pumping station. Referred to Fix-My-Street, who had redirected it back to the PC. Currently trying to clarify who is responsible.

18.9.25 email from Unity Bank reducing interest rates Gross/AER:

All balances	2.25% / 2.27%	2.10% / 2.12%
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26.9.25 email from Anglian Water updates on Elsham to Lincoln pipeline project. Anticipate some road closures with 14 days notice to local parishes, but their focus is reinstatement and land drainage at various locations. Expect pipelaying to be complete by Summer 2027. Circulated to parish councillors.

2.10.25 Email from Cllr Bean – re salt bags. Deadline 19.10.25

1.10.25 Email from Knight, Kavanagh & Page Ltd asking us to complete a sports survey, which they have been asked to do by North Kesteven, Lincoln City and West Lindsey district councils by 31.8.25.