

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Email: Clerk@southkelseyandmoortown-pc.gov.uk

Draft Minutes of the Parish Council Meeting held on Monday 14 July 2025 at South Kelsey Village Hall

Present: Cllr N Hall (Chair), Cllr Garry Dickinson (Vice Chair), Cllr Amanda Suddaby, Cllr Julie Todd, Cllr Peter Smith, Cllr Sandra Evans

Absent: Lincolnshire County Cllr James Bean, District Cllr Peter Morris

In attendance: Christine Major (Clerk)

Formal Parish Council Meeting commenced; Standing Orders invoked.

25/074 **To receive apologies and reasons for absence:** Cllr James Bean and Cllr Peter Morris sent apologies, which were accepted.

25/075 **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests:** none noted.

25/076 **To approve draft minutes of the Annual Meeting of Parish Council held on Monday 9 June 2025:** It was RESOLVED that the minutes detailed be accepted as a true record and duly signed by the Chair.

25/077 **Finance Summary and Accounts for Payment:**

- a. **Accounting Statements & Unity Trust Bank Statement:** After review, it was RESOLVED that the Accounting Statements for the period ending 30 June 2025 be approved as true record, and that the Unity Trust Bank list of transactions dated 30 June 2025 reconciles against the accounting statements. It was RESOLVED to add a line in expenditure for South Kelsey Park Refurbishment to make the spending from grants clearer.
- b. **Schedule of Payments:** After review, it was RESOLVED to approve payments according to the Schedule of Payments and supporting invoices.

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SCHEDULE OF PAYMENTS 14.7.25

Ref	Invoice Date	Invoice Ref	Supplier/payee	Details	VAT	Total Payment	Checked & Verified (initial)	
1	30.6.25	10734	South Kelsey Village Hall	Hall Hire June 2025		£ 16.00		
2	30.6.25	10632	AJ Williams	Grass Cutting 3+17 June 2025, 50% Grounds	£ 117.10	£ 702.60		
3	12.6.25	IIUKDN1109459470	HP Ink/C Major	Ink 11.5.25-10.6.25	£ 1.08	£ 6.49		
4	11.7.25	25-Jun	C Major	June Wages 22.5 hrs + WFH		£ 279.16		
5	30.6.25		Unity Bank	Charges for June		£ 6.00		

- c. **Incoming Payments:** After review, it was RESOLVED that incoming payments were correct. It was noted that, as a result of keeping the money in savings and transferring it to the current account only as required, achieved £333.00 interest.

25/078 **Clerk's report on matters outstanding and correspondence:** no further action required.

25/079 **South Kelsey Park Project**

- a. **COF update:** Cllr Hall confirmed submission of the exit strategy and advised the list of tasks for completion. Photos of progress from Cllr Evans have also been submitted. No acknowledgement had been received so far.
- b. **Construction progress. In the playpark,** snagging tasks include: goalposts not aligned, secure or nets fitted. The seating for the roundabout appears to have been damaged during the replacement of one of the base panels. The replacement piece is the wrong one so will need reordering from France. In view of the minor damage to the panel and the expense of replacement, RESOLVED to offer to negotiate with PlayQuest, depending on the chip being filled with epoxy-resin and painting in the correct colour. It was noted that the Heras fencing was removed prior to completion of the inspection report, which was contrary to the tender document, but all liability is covered by PlayQuest until completion of a successful inspection. On request, the Heras fencing has been returned to the teen shelter. RoSPA Inspection is scheduled for 21.7.25.
The teen structure appears to have faults in installation and we are investigating the effect on the manufacturer's warranty owing to a section of each leg being removed. We are conscious that compromising the protective zinc surface leaves the exposed cut area at risk of rust and corrosion which will impact the integrity of the unit. Matting hasn't been fitted correctly and may become a trip hazard. PC have requested a site meeting,
The Gym equipment has some scratches. Cllr Smith advised he was unable to use the Inclusive item. Some of the gym equipment is very easy, and some very hard to use and it was suggested the gym equipment may need calibrating. Also there is no sign with the gym equipment. It was RESOLVED to raise all issues with the contractor.
- c. **Tree work, gate and sign:** after discussion it was RESOLVED to keep trying to contact the arborist to complete the required work on the trees. For the sign, after discussion it was RESOLVED to fabricate a top panel to the existing sign to accommodate COF requirements. Cllr Dickinson to action. Three quotes were received for the gate. The preferred gate design and price was from a contractor who only advertises work on private properties, and it was RESOLVED to check the suitability of the gate before proceeding with awarding the contract.

- 25/080 **Park opening:** during a meeting of the Park Opening Committee, several ideas were discussed. However, in view of ongoing problems with the park, it was RESOLVED to set a date for next year around May bank holiday. It was also RESOLVED to book the village hall during August for a meeting to finalise ideas and book activities.
- 25/081 **Three-year plan and questionnaire:** RESOLVED to meet 24 August 2025
- 25/082 **Council policies for review:** after discussion it was RESOLVED to add the item to the next meeting agenda.
- 25/083 **Market Rasen Neighbourhood Policing Team report of a spate of garage burglaries, shed breaks and suspicious circumstances:** The public have been informed, and the police have issued information which has been placed on the parish council Facebook page.
- 25/084 **Planning Applications:**
- Beasthorpe Farm** planning application update. A retrospective planning application has been submitted for a ventilation system. District Cllr Morris reported that he is still awaiting information from the enforcement team at WLDC and will share this when received.
- Mineral extraction** application update PL/0024/24. No update to report at the present time.
- Application number: WL/2024/00698.** Planning inspectorate appeal ref:
APP/N2535/W/25/3367019
After discussion it was RESOLVED not to comment.
- 25/085 **Community Grant Funds.** After discussion, it was RESOLVED to apply for a grant for an additional speed camera.
- 25/086 **External Audit:** the clerk confirmed the external audit has been completed and submitted. The auditor has confirmed receipt.
- 25/087 **Moortown bus shelter:** County Cllr Bean reported from Highways that the parish will have to arrange for the removal of the bus stop, and that a permit will be required to dig the base out, which Cllr Bean offered to arrange. It will be replaced with a noticeboard. Cllr Bean reported that Highways can enter into a new "community asset" agreement with the Parish to erect a noticeboard and they would just need to know the proposed location, dimensions, and design style. After discussion, it was agreed that the bus shelter is an unsafe structure which needs removing. It was RESOLVED to claim against the insurance policy.
- 25/088 **West Lindsey District Council – Events:** a list of events has been circulated to councillors, who were encouraged to apply to attend.
- 25/089 **Agenda items for the Parish Council Meeting to be held on Monday 8 September 2025**

Defibrillator training/CPR training
Solar Farm
South Kelsey Park Project
Three-year plan and questionnaire
Council Policies for review

Parish Council meeting closed at 8.55 pm

Date and Time of Next Meeting

to be held at the Village Hall, South Kelsey on Monday 8 September 2025 at 7.00 pm.

Meeting Minutes Approval

These minutes have been accepted as a true and accurate record of the meeting.

Signed: _____ Dated: _____ Minute Ref: _____

Chair of Parish Council