


## **SOUTH KELSEY & MOORTOWN PARISH COUNCIL**

Dear Councillor

You are hereby summoned to attend the next meeting of South Kelsey & Moortown Parish Council, which will be held on Monday, 10 March 2025, commencing at 7pm, in South Kelsey Village Hall. The business to be dealt with at the meeting is listed in the agenda.

There will be a 15-minute public forum between 7pm and 7.15pm when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Dated 3 March 2025

A handwritten signature in black ink, appearing to read 'C Major', is written over a light blue horizontal line.

Christine Major  
Clerk to the Parish Council

## **SOUTH KELSEY & MOORTOWN PARISH COUNCIL**

Meeting to be held on Monday, 10 March 2025 at 7.00pm  
at South Kelsey Village Hall

### **AGENDA**

Public Forum

Open Meeting – 15-minute public forum

Reports from District and County Councillors

Commence Formal Parish Council Meeting; Standing Orders invoked:

25/021 Apologies for absence and acceptance of any reasons given

25/022 Declarations of interest in accordance with the Localism Act 2011

25/023 Approve the minutes of the Meeting of the Parish Council held on 10 February 2025 whereby they be signed by the Chair as a true and accurate record of the meeting.

25/024 Finance and accounts for payment.

- a. Accounting Statements & Unity Trust Bank Statement: To approve the Accounting Statements for the period ending 28 February 2025
- b. Schedule of Payments: To approve payments.
- c. Incoming payments: To note and resolve accounting and payment transfer(s)

25/025 Clerk's report on matters outstanding and correspondence.

25/026 Emergency Plan

25/027 Three-year plan

25/028 Social Media

25/029 SKVH Committee

25/030 South Kelsey Park Project:

- a. COF update
- b. Draft Design approval
- c. Equipment specification approval
- d. Tender approval

25/031 Park Opening Group

25/032 Culvert outside South Kelsey Park

25/033 Litter Pickers

25/034 Agenda items for the Parish Council Meeting to be held on Monday 14 April 2025

**SOUTH KELSEY & MOORTOWN PARISH COUNCIL**

Email: [Clerk@southkelseyandmoortown-pc.gov.uk](mailto:Clerk@southkelseyandmoortown-pc.gov.uk)

**Draft Minutes of the Parish Council Meeting  
held at 7pm on Monday 10 February 2025 at South Kelsey Village Hall**

**Present:** Cllr Nicola Hall (Chair), Cllr Garry Dickinson (Vice Chair), Cllr Julie Todd, Cllr Peter Smith, Cllr Sandra Evans

**Absent:** County Cllr Tom Smith, Cllr Amanda Suddaby

**In attendance:** District Cllr Peter Morris, Christine Major (Clerk)

**Update from District Councillor: WLDC Cllr Peter Morris:** advised the new planning regulations, the National Planning Policy Framework are now active, and he has emailed the link to the Clerk to circulate to all Councillors.

**Formal Parish Council Meeting commenced; Standing Orders invoked:**

25/006 **To receive apologies and reasons for absence:** County Cllr Tom Smith, Cllr Amanda Suddaby sent apologies which were accepted.

25/006 **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests:** none noted.

25/007 **To approve the minutes of the Meeting of the Parish Council held on 12 December 2024 and the Extraordinary Meeting 6 January 2025:** it was RESOLVED that the minutes detailed be accepted as a true record and duly signed by the Chair.

25/008 **Finance Summary and Accounts for Payment:**

- a. **Accounting Statements & Unity Trust Bank Statement:** After review, it was RESOLVED that the Accounting Statements for 31.1.25 be approved as true record, and that the Unity Trust Bank list of transactions dated 31.12.24 and 31.1.25 reconcile against the accounting statements.
- b. **Schedule of Payments:** After review, it was RESOLVED to approve payments according to the Schedule of Payments and supporting invoices.
- c. **Incoming Payments:** no incoming payments reported between 1.12.24 and 31.1.25.

25/009 **Clerk's report on matters outstanding and correspondence:** no further action required.

25/010 **Debrief following play area project:** after discussion it was agreed that the strengths of the play area project were the details and accuracy of the tender document, the realistic timescale, the anonymous evaluation process and how the PC members were all involved.

It was RESOLVED to look at the following areas for improvements: familiarisation with the tender document by everyone involved, ensuring it is used as the main point of reference at each stage, the allocation of responsibilities to individuals, for example when communicating with the successful contractor.

25/011 **Three-year plan interim:** Cllrs Atkin, Smith and Hall met in January to review the three-year plan. After discussion it was RESOLVED to produce a parish survey to gauge opinions about what is important to parishioners. This will be distributed where possible and will also be available electronically.

25/012 **Budget:** It was resolved to accept the budget following submission of the precept to WLDC

25/013 **Emergency Planning:** Cllrs Hall and Smith presented research into requirements of the PC and formats. It was RESOLVED to collect further local information and raise at the next PC meeting.

25/014 **VE Day 80<sup>th</sup> Anniversary 8 May.** After discussion, it became apparent that VE Day has not been discussed in neighbouring parishes or by the District Council, and it was therefore RESOLVED to leave this item for the present.

25/015 **WhatsApp:** it was RESOLVED to discuss this item at the next meeting as part of Social Media.

25/016 **Park Opening group:** Cllrs Dickinson, Evans and Todd advised they have begun collecting information and researching locally available options for the park opening. They will be meeting soon, and it was RESOLVED to add this to the agenda next month. It was also RESOLVED, after discussion, to amend the date of the opening to early September in view of the anticipated next phases of work on the park project.

25/017 **South Kelsey Park Project:**

- a. **COF update:** Cllrs Hall and Dickinson and the Clerk attended the Preliminary meeting with the Grant Manager, a commercial advisor from MHCLG and an appointed advisor which, according to the advisor, went well. Although the PC previously received congratulations for the award of the fund from MHCLG and the advisor, the application still needs to be approved by senior managers from MHCLG, who will advise Cllr Hall of the outcome this week.
- b. **Tree report:** quotation has been received, and it was RESOLVED to proceed with the work in April.
- c. **Gate:** after discussion, it was RESOLVED to leave the gate until last, after path installed.
- d. **Parking:** after discussion, it was RESOLVED to place signs about parking on the grass verge outside the park.
- e. **Park Opening Group:** see above 25/016.

25/018 **Support of victims of domestic/sexual violence:** after discussion it was RESOLVED that the Clerk will contact various organisations for their input on how the PC might involved through providing information.

25/019 **Policy updates:** after discussion, the Anti Fraud policy, previously circulated was RESOLVED, and it was also RESOLVED to review policies as part of a rolling programme throughout the year for completion and approval/resolution at the Annual Meeting.

25/020 **Agenda items for the Parish Council Meeting to be held on Monday 10 March 2025:**

**Emergency Plan**

**3-year plan**

**Social Media**

**SKVH Committee**

**South Kelsey Park Project:**

**COF update**

**Draft Design approval**

**Equipment specification approval**

**Tender approval**

**Park Opening Group**

**Parish Council meeting closed at 8.15 pm**

**Date and Time of Next Meeting**

to be held at 7.00 pm on Monday 10 March 2025 at the Village Hall, South Kelsey

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**Meeting Minutes Approval**

These minutes have been accepted as a true and accurate record of the meeting.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_ Minute Ref: \_\_\_\_\_

Chair of Parish Council

**SOUTH KELSEY AND MOORTOWN PARISH COUNCIL**  
**ACCOUNTING STATEMENTS**  
**FOR THE PERIOD 01/04/24 - 28/02/2025**

**EXPENDITURE 2024/25**

| ITEM | ADMINISTRATION/<br>GENERAL  | BUDGET<br>24/25 | APRIL         | MAY           | JUNE          | JULY          | AUGUST        | SEPT          | OCT           | NOV           | DEC           | JAN           | FEB           | MAR         | TOTAL<br>£      | VARIANCE<br>£ |
|------|-----------------------------|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------|-----------------|---------------|
| 1    | Wages                       | 4,414.80        | 283.01        | 452.79        | 367.90        | 428.37        | 372.21        | 287.32        | 486.27        | 301.84        | 301.84        | 377.30        | 356.72        |             | 4,015.57        | 399.23        |
| 2    | Working from home a/l       | 312.00          | 26.00         | 26.00         | 26.00         | 26.00         | 39.00         | 26.00         | 26.00         | 26.00         | 26.00         | 26.00         | 26.00         |             | 299.00          | 13.00         |
| 3    | Expenses                    | 60.00           |               |               |               | 2.90          |               |               |               |               |               |               |               |             | 2.90            | 57.10         |
| 4    | Travel                      | 110.25          | 2.25          |               |               | 4.50          | 18.00         | 21.60         | 9.00          | 9.00          |               |               | 9.00          |             | 73.35           | 36.90         |
| 5    | Clerk Training              | 191.80          |               |               |               |               |               | 119.48        | 20.58         |               |               |               |               |             | 140.06          | 51.74         |
| 6    | LALC Annual Training Scheme | 132.00          | 132.00        |               |               |               |               |               |               |               |               |               |               |             | 132.00          | 0.00          |
| 7    | Councillor Training         | 100.00          |               |               |               |               |               |               |               |               |               |               |               |             | 100.00          | 0.00          |
| 8    | Councillor Expenses         | 60.00           |               |               |               |               |               |               |               |               |               |               |               |             | 60.00           | 0.00          |
| 9    | IT                          | 501.36          | 5.49          | 5.49          | 30.21         |               | 60.00         | 5.49          | 90.19         | 19.85         | 19.85         | 17.85         | 17.85         |             | 272.27          | 229.09        |
| 10   | Stationery                  | 75.00           | 32.72         |               |               |               |               |               |               |               |               |               |               |             | 32.72           | 42.28         |
| 11   | Publishing & Events         | 150.00          | 25.24         |               |               |               |               |               | 140.99        | 24.00         | 16.00         | 8.00          | 16.00         |             | 166.23          | -16.23        |
| 12   | Hall Hire                   | 440.00          | 74.00         | 20.00         | 40.00         | 28.00         |               | 16.00         | 36.00         |               | 16.00         |               |               |             | 278.00          | 162.00        |
| 13   | Liability Insurance         | 465.41          |               | 437.00        |               |               |               |               |               | 265.17        |               |               |               |             | 702.17          | -236.76       |
| 14   | LALC Membership             | 186.86          | 186.86        |               |               |               |               |               |               |               |               |               |               |             | 186.86          | 0.00          |
| 15   | ICO                         | 42.60           |               |               |               |               |               | 40.00         |               |               |               |               |               |             | 40.00           | 2.60          |
| 16   | Internal Audit              | 213.00          |               |               |               |               |               |               |               |               |               |               |               |             | 213.00          | 0.00          |
| 17   | Unity Bank Charges          | 72.00           |               |               | 18.00         |               |               |               |               | 110.00        |               |               |               |             | 18.00           | 54.00         |
| 18   | Grants                      | 110.00          |               |               |               |               |               |               |               | 110.00        |               |               |               |             | 110.00          | 0.00          |
| 19   | Charitable donations        | 110.00          |               |               |               |               |               |               |               |               |               |               |               |             | 110.00          | 0.00          |
|      | <b>SUB TOTAL</b>            | <b>7,747.08</b> | <b>732.60</b> | <b>976.25</b> | <b>464.11</b> | <b>489.77</b> | <b>489.21</b> | <b>475.89</b> | <b>708.04</b> | <b>896.85</b> | <b>363.69</b> | <b>429.15</b> | <b>425.57</b> | <b>0.00</b> | <b>6,469.13</b> | <b>210.97</b> |

Park  
Park

| ITEM | VILLAGE MAINTENANCE<br>SPENDS | BUDGET<br>24/25  | APRIL         | MAY             | JUNE          | JULY          | AUGUST          | SEPT          | OCT           | NOV           | DEC           | JAN           | FEB           | MAR         | TOTAL<br>£       | VARIANCE<br>£  |
|------|-------------------------------|------------------|---------------|-----------------|---------------|---------------|-----------------|---------------|---------------|---------------|---------------|---------------|---------------|-------------|------------------|----------------|
| 20   | Grass Cutting                 | 1,355.70         | 79.80         | 159.60          | 159.60        | 159.60        | 239.40          | 159.60        |               |               |               |               |               |             | 957.60           | £398.10        |
| 21   | Grounds Person                | 1,086.00         |               |                 | 543.00        | 543.00        |                 |               |               |               |               |               |               |             | 1,086.00         | 0.00           |
| 22   | Defibrillators                | 212.00           |               |                 | 212.00        |               |                 |               |               |               |               |               |               |             | 212.00           | 0.00           |
| 23   | Anglian Water                 | 50.00            |               | 34.91           |               |               |                 |               |               |               |               |               |               |             | 34.91            | £15.09         |
| 24   | Community Speed Reduction     | 4,500.00         |               | 5,400.00        |               | -1,000.00     |                 |               |               | 100.00        |               |               |               |             | 4,500.00         | 0.00           |
|      | <b>SUB TOTAL</b>              | <b>7,203.70</b>  | <b>79.80</b>  | <b>5,594.51</b> | <b>159.60</b> | <b>-85.40</b> | <b>782.40</b>   | <b>159.60</b> | <b>0.00</b>   | <b>100.00</b> | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b> | <b>6,790.51</b>  | <b>413.19</b>  |
|      | <b>TOTAL EXPENDITURE</b>      | <b>14,950.78</b> | <b>812.40</b> | <b>6,570.76</b> | <b>623.71</b> | <b>404.37</b> | <b>1,271.61</b> | <b>635.49</b> | <b>708.04</b> | <b>996.85</b> | <b>363.69</b> | <b>429.15</b> | <b>425.57</b> | <b>0.00</b> | <b>13,259.64</b> | <b>£624.16</b> |



**SOUTH KELSEY AND MOORTOWN PARISH COUNCIL**

3/3

**ACCOUNTING STATEMENTS  
FOR THE PERIOD 01/04/24 - 28/02/2025**

| INCOME                       |                  |                  |              |                  |                 |                  |               |                 |                   |               |                 |             |             |                  |
|------------------------------|------------------|------------------|--------------|------------------|-----------------|------------------|---------------|-----------------|-------------------|---------------|-----------------|-------------|-------------|------------------|
| Income                       | BUDGET<br>24/25  | APRIL            | MAY          | JUNE             | JULY            | AUGUST           | SEPT          | OCT             | NOV               | DEC           | JAN             | FEB         | MAR         | TOTAL            |
| Precept                      | 13,940.00        | 13,940.00        |              |                  |                 |                  |               |                 |                   |               |                 |             |             | 13,940.00        |
| CIL Payments                 | 0.00             |                  |              |                  |                 |                  | 729.92        |                 |                   |               |                 |             |             | 729.92           |
| Allotment Rent               | 22.50            | 22.50            |              |                  |                 |                  |               |                 |                   |               |                 |             |             | 22.50            |
| VAT Reclaim                  | 579.06           |                  | 1,144.42     |                  |                 |                  | 579.06        | 1,195.04        | -459.33           |               | 6,411.29        |             |             | 8,870.48         |
| Bank Interest Park Reserves* | 0.00             |                  |              | 12.45            |                 |                  |               | 210.26          |                   | 150.50        |                 |             |             | 373.21           |
| Grants and Funding           | 1,000.00         |                  |              | 20,000.00        | 500.00          | -4,950.00        | 300.00        |                 | -15,050.00        |               |                 |             |             | 800.00           |
| <b>TOTAL INCOME</b>          | <b>15,541.56</b> | <b>13,940.00</b> | <b>22.50</b> | <b>20,012.45</b> | <b>1,644.42</b> | <b>-4,950.00</b> | <b>879.06</b> | <b>2,135.22</b> | <b>-15,509.33</b> | <b>150.50</b> | <b>6,411.29</b> | <b>0.00</b> | <b>0.00</b> | <b>24,736.11</b> |

**SUMMARY**

|                          | £                |
|--------------------------|------------------|
| Summary - Income         |                  |
| Opening Balance 01/04/24 | 25,733.26        |
| Income to date           | 24,736.11        |
| <b>TOTAL</b>             | <b>50,469.37</b> |

|                             |                  |
|-----------------------------|------------------|
| Summary - Outgoing          |                  |
| Expenditure to date         | 13,259.64        |
| Spend from reserves to date | 19,609.54        |
| <b>TOTAL</b>                | <b>32,869.18</b> |

|   |                  |
|---|------------------|
| Summary - cash at bank                        |                  |
| Allocated Reserves Balance 2024/25            | 6,357.80         |
| Available balance as at 31 May 2024           |                  |
| (Closing balance minus reserves balance)      | 4,568.57         |
| Closing Balance Unity T1 current a/c 20486879 | 7,775.69         |
| Closing Balance Unity Instant Access 20506348 | 3,150.68         |
| <b>Total Balance (across accounts)</b>        | <b>10,926.37</b> |

Amends to Note:

7 May 2024 - Minute ref: 24/57b  
Budget amends - Item 1, 5 & 25 effective 1 April 2024 [£200 from 5, £88.80 from 25, £288.80 to 1]

3 June 2024 - Minute ref: 24/76  
LCC waived £600 for x2 speed radar camera poles. Due to be paid out of CILs. Resolved to earmark this amount for play area equipment (before CILs 5 year deadline - check reports published on website)

18 June 2024 minute ref 24/77c  
\* Funds transferred to Instant Access Account 20506348

\* Park Reserves item 32 increasing with bank interest (noted in Income) and grants received specifically for play area regeneration - July 2024?  
\*\*4.2.25 duplication £20000 in Grants and Funding and L32 Park Reserves resolved - removed from L32

Accounting activities for the period 01/04/24 - 28/02/25  
Presented at the meeting held on 10.3.25



# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Ms Christine Major  
11 Foxglove Close  
Brigg Lincolnshire  
DN20 8FF

**Date:** 28/02/2025

**Account Name:** South Kelsey And Moortown  
Parish Council

**Swift Code (BIC):** NWBKGB2L

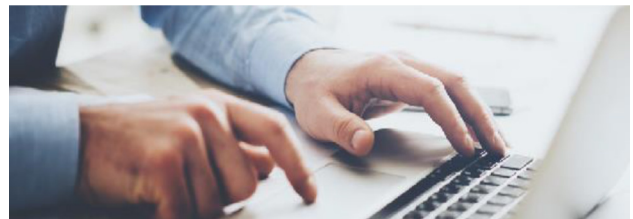
**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20506348

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.50% AER as of your statement date.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

## Your Instant Access account transactions:

| Date       | Type     | Details                 | Payments Out | Payments In | Balance   |
|------------|----------|-------------------------|--------------|-------------|-----------|
| 31/01/2025 |          | Balance brought forward | £0.00        | £0.00       | £4,150.68 |
| 06/02/2025 | Transfer | Transfer to 20486879    | £1,000.00    | £0.00       | £3,150.68 |

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Statement number 010

**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

## Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

### Additional information

A copy of our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

A copy of our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

**To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.**

# Your Account Statement



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Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Ms Christine Major  
11 Foxglove Close  
Brigg Lincolnshire  
DN20 8FF

**Date:** 28/02/2025

**Account Name:** South Kelsey And Moortown  
Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20486879

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us

Call us: **0345 140 1000**

Email us: **us@unity.co.uk**

Visit us: **unity.co.uk**

## Your Current T1 account transactions:

| Date       | Type                 | Details                 | Payments Out | Payments In | Balance   |
|------------|----------------------|-------------------------|--------------|-------------|-----------|
| 31/01/2025 |                      | Balance brought forward | £0.00        | £0.00       | £638.04   |
| 06/02/2025 | Transfer             | Transfer from 20506348  | £0.00        | £1,000.00   | £1,638.04 |
| 07/02/2025 | Faster Payment Debit | B/P to: Christine Major | £267.64      | £0.00       | £1,370.40 |
| 10/02/2025 | Credit               | HMRC VTR                | £0.00        | £6,411.29   | £7,781.69 |

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Statement number 022

**For Businesses.  
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For Good.**

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**INVESTORS IN PEOPLE**  
We invest in people Gold



| Your Current T1 account transactions: |      |                |              |             |           |
|---------------------------------------|------|----------------|--------------|-------------|-----------|
| Date                                  | Type | Details        | Payments Out | Payments In | Balance   |
| 28/02/2025                            | Fee  | Service Charge | £6.00        | £0.00       | £7,775.69 |

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

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# Your pre-notification statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Ms Christine Major  
11, Foxglove Close  
Brigg, Lincolnshire  
United Kingdom  
DN20 8FF

**Date:** 28/02/2025

Page number 1 of 3

**Account Name:** South Kelsey And Moortown Parish Council

Statement number: 022

**Sort Code:** 608301

**Account Number:** 20486879

Dear Ms Christine Major,

This letter outlines charges relating to the transactions and debit interest on your account between 01/02/2025 and 28/02/2025.

You can find full details of our fees and charges within the Standard Service Tariff on our website <https://www.unity.co.uk/terms-and-conditions/>

## The charges for this billing period are:

|   |            |
|---|------------|
| <b>Total charges</b>                      | £6.00      |
| <b>Total debit interest</b>               | £0.00      |
| <b>To be debited from your account on</b> | 31/03/2025 |

**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



| Pre-notification of account charges |       |        |
|-------------------------------------|-------|--------|
| Type                                | Count | Charge |
| Automated Payments                  | 1     | £0.00  |
| Faster Payments                     | 1     | £0.00  |
| Manual                              | —     | £0.00  |
| Account Fee                         | —     | £6.00  |

| Additional information  |   |                     |                            |
|---|---|---------------------|----------------------------|
| The combined account charge includes the following transaction types: |   |                     |                            |
| <b>Automated Payments</b>   | Bacs Credit (in)  | Direct Debit (out)  | Faster Payment Credit (in) |
| <b>Faster Payments</b>  | Standing Orders (out)   | Bill Payments (out) |                            |
| <b>Manual</b>   | Cheques   | Credits             |                            |
| <b>Account Fee</b>  | This is the standard charge for maintaining your account regardless of any transactions.                                |                     |                            |
| <b>Total charge</b>   | These charges do not include cash or cheques paid in through the Post Office, Bank Counter or via our Freepost service. |                     |                            |



## Interest and Charges

Our General Terms & Conditions state when we may apply charges or interest.

Further information about debit interest and other fees or charges can be found in our Standard Service Tariff.

**Credit interest** – AER stands for Annual Equivalent Rate and describes what the interest rate would be if interest was paid and compounded annually.

**Debit interest** – ABR stands for Above Base Rate and describes the rate charged annually above the Bank of England Base Rate.

## Overdrafts

**Arranged overdrafts** – We agree in advance to provide you with an overdraft that allows you to borrow money on your account up to an agreed overdraft limit. If approved by Unity you will be given an arranged overdraft limit along with an agreed interest rate. These are typically agreed for a period of 12 months and are linked to the Bank of England Base Rate.

**Unarranged overdrafts** – An overdrawn balance on your account which we have not agreed in advance. We will charge our unarranged overdraft rate on any unarranged balances.

If you have an arranged overdraft limit and exceed this limit, we will charge interest at the rate we have agreed with you on the balance of your arranged overdraft limit and will charge an unarranged overdraft rate on any balance over your arranged overdraft limit.

In either of these circumstances, debit interest will be applied on each working day that your account is overdrawn.

For details of our interest rates and charges, please visit <https://www.unity.co.uk/terms-and-conditions/>

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Thanks

## Your Unity Team

## Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

## Additional information

Our interest rates can be found on our website – [unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)

Our fees and charges can be found on our website – <https://www.unity.co.uk/terms-and-conditions/>

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

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**INVESTORS IN PEOPLE**  
We invest in people Gold



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## **Clerk's Report 10 March 25**

26.2.25 email asking us to confirm the funding for the move to gov.uk email had been received and how it was working – feedback form completed.

5.3.25 notified by Unity Bank that the interest rate on our Instant Access savings account has been reduced from and to:

2.50% / 2.52%

2.25% / 2.27%

18.2.25 I attended an End of Year and Audit Zoom course

**SOUTH KELSEY AND MOORTOWN PARISH COUNCIL**

**SCHEDULE OF PAYMENTS**

| Invoice Date | Invoice Ref     | Supplier/payee            | Details   | VAT | Total Payment | Checked & Verified<br>(Initial) |   |
|--------------|-----------------|---------------------------|---|-----|---------------|---------------------------------|---|
| 19.2.25      | 264             | The Man That Can          | Fit new signage to South Kelsey Park - parts and labour<br>Paid - to ratify | £   | 180.00        | <input type="text"/>            | <input type="text"/>                            |
| 5.2.25       | GB-T12500422754 | Microsoft / Clerk         | 365 20.1.25-19.2.25<br>Paid - to ratify                                     | £   | 2.06          | £                               | 12.36 <input type="text"/> <input type="text"/> |
| 11.2.25      | IUKDN1102181304 | HP Instant Ink / Clerk    | Instant Ink 11.1.25-10.2.25<br>Paid - to ratify                             | £   | 0.92          | £                               | 5.49 <input type="text"/> <input type="text"/>  |
| 1.3.25       | Feb             | South Kelsey Village Hall | February Hall hire  | £   | 16.00         | <input type="text"/>            | <input type="text"/>                            |
| 16.12.24     | 15452           | LALC                      | LALC and NALC subscription 1.4.25 1 year                                    | £   | 191.90        | <input type="text"/>            | <input type="text"/>                            |
|              | SK&MPC          | LALC                      | Annual Training Scheme  | £   | 162.00        | <input type="text"/>            | <input type="text"/>                            |
| 27.2.25      | February        | C Major                   | Clerk's pay (22hrs+4hrs OT+20miles+WFH)                                     | £   | 391.72        | <input type="text"/>            | <input type="text"/>                            |
| 27.3.25      | March           | C Major                   | Clerk's pay (22 hrs+WFH)  | £   | 327.84        | <input type="text"/>            | <input type="text"/>                            |
|              |                 |                           |   |     |               | <input type="text"/>            | <input type="text"/>                            |
|              |                 |                           |   |     |               | <input type="text"/>            | <input type="text"/>                            |
|              |                 |                           |   |     |               | <input type="text"/>            | <input type="text"/>                            |
|              |                 |                           |   |     |               | <input type="text"/>            | <input type="text"/>                            |
|              |                 |                           |   | £   |               | <input type="text"/>            | <input type="text"/>                            |

Chair of the Parish Council \_\_\_\_\_ Print name \_\_\_\_\_ Date \_\_\_\_\_

Minute Reference \_\_\_\_\_