

# SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Email: [Clerk@southkelseyandmoortown-pc.gov.uk](mailto:Clerk@southkelseyandmoortown-pc.gov.uk)

48

## Draft Minutes of the Parish Council Meeting held in the Village Hall on 2 December 2024 at South Kelsey Village Hall

**Present:** Cllr N Hall (Chair), Cllr Garry Dickinson (Vice Chair), Cllr Amanda Suddaby, Cllr Julie Todd, Cllr Colin Atkin, Cllr Peter Smith, Cllr Sandra Evans

**Absent:** N/A

**In attendance:** County Cllr Tom Smith, District Cllr Peter Morris, Christine Major (Clerk) and two members of the public

### Update from County Councillors:

**WLDC Cllr Peter Morris:** announced that in accordance with the 2025 Environment Act, waste food is required to be collected in a separate bin, and, from 2026, residential properties would be provided with a 5 litre inside bin and a 25 litre outside bin (lined). Potential £2.5m savings on waste per year by doing so.

**LCC Cllr Tom Smith:** had reported to Highways the PC's concern regarding the state of the B1434 towards Brigg, on the outskirts of Moortown, but was informed that it doesn't meet the criteria to consider resurfacing. Cllr Smith has requested they keep it under review.

### Formal Parish Council Meeting commenced; Standing Orders invoked:

24/145 **To receive apologies and reasons for absence:** N/A

24/146 **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests:** none noted.

24/147 **To approve draft minutes of the Annual Meeting of Parish Council held on Monday 4 November 2024:** It was RESOLVED that the minutes detailed be accepted as a true record and duly signed by the Vice-Chair.

### 24/148 **Finance Summary and Accounts for Payment:**

- a. **Accounting Statements & Unity Trust Bank Statement:** After review, it was RESOLVED that the Accounting Statements for 01/11/24 - 30/11/24 be approved as true record, and that the Unity Trust Bank list of transactions dated 30 November 2024 reconciles against the accounting statements.
- b. **Schedule of Payments:** After review, it was RESOLVED to approve payments according to the Schedule of Payments and supporting invoices.
- c. **Incoming Payments:** After review, it was RESOLVED that incoming payments were correct.

After discussion, it was RESOLVED to keep any surplus funds in the PC Unity Instant Access account so that interest can be achieved, and to keep current account for required payments.

24/149 **Clerk's report on matters outstanding and correspondence:** no further action required.

24/150 **South Kelsey Village Hall: Parish Council representation.** After discussion it was RESOLVED that Cllr Atkin will represent the Parish Council.

24/151 **Review of 3-year plan:** Introductory discussions held regarding what has been achieved including: first stage of work to address speeding traffic, introduction of high-speed broadband, a significant amount of work on the park, and that we now comply with local government IT guidelines. It was acknowledged that the plan needs updating and it was felt the initial stages could be best-achieved through a working party.

After discussion it was RESOLVED that Cllrs Atkin, Smith and Hall, would present a draft plan at the Parish Council meeting March 2025.

24/152 **Budget 2025-2026:** Cllr Hall presented the provisional budget and advised that the Clerk has submitted the precept estimate for 2025-2026. After discussion it was RESOLVED that a survey of the current trees in the park should be carried out to ensure there is sufficient allowance in the budget for tree maintenance. Any additional funds required will be added to the final precept request before it is submitted to WLDC on 18 January.

**24/153 South Kelsey Park & Play Area:**

- a. **Park opening:** after discussion it was RESOLVED to form a working party. Cllrs Dickinson, Evans and Todd will meet and discuss provisional ideas and plans.
- b. **Main gate:** the budget for the main gate is £800 to include fitting. Quotations obtained from 2 local companies. RESOLVED to obtain a third quote and to complete as soon as possible, authorised by the Clerk, according to the Financial Regulations Section 6.7ii. In addition, Cllr Dickinson agreed to determine work required around the gate area to make the entrance inclusive to all.
- c. **Signage:** Cllr Dickinson reported that he has obtained a quotation, which was slightly more expensive than expected. It was RESOLVED that Cllrs Dickinson and Atkin will obtain further quotation with a view to completing as soon as possible, again authorised by the Clerk, as it is now an urgent matter.
- d. **Picnic tables:** a grant of £300 has been gratefully received from Caistor Lions for a picnic table. It was RESOLVED to install in the spring. District Cllr Morris advised that Caistor Lions may be able to assist with installation.

- e. **Community Orchard proposal:** Cllr Dickinson reported he had a meeting with LCC and secured an offer of 24 fruit trees for the park. After discussion about maintenance, and in view of the anticipated work that may be required on existing trees, it was RESOLVED not to proceed at this point, but to wait until the work on the existing trees was complete.
- f. **Trees which need to be felled or pollarded:** Cllr Suddaby met with a local tree surgeon to review and discuss trees which may need attention in the park. It was recommended that we require a formal survey by a qualified arborist. After discussion, it was RESOLVED that Cllr Suddaby would arrange for the survey, followed by an indication of the cost or urgent work to inform the 2025/26 budget and precept.

24/154 **Freedom of Information Publication Scheme Review, with reference to the use of notice boards for Parish Council agendas and minutes.** After discussion, it was RESOLVED to amend the Freedom of Information Publication Scheme Review, which is now possible as the policy is over 6 months old. Information about how to access the Parish Council meeting Agendas and Minutes will be posted on the parish notice boards instead of the documents being posted on the notice boards.

24/155 **Meeting schedule 2025.** After discussion, it was RESOLVED to have no meeting during January and August, and meetings will fall on the second Monday of the month, to avoid bank holidays.

24/156 **Planning applications:**

**Application No. WL/2024/00898.** Change of use of land for siting of 90no. static caravans, Watermill Farm, Station Road, Moortown. LN7 6HZ. it was RESOLVED to comment regarding concerns about the impact on the environment, wildlife, traffic, and the impact on local services.

**Planning Reference: PL/0024/24.** Development for the phased extraction of sand and gravel with revised restoration to include 2no water bodies with surrounding acid grassland, marginal areas of rough long grass, water body embankments and surrounding new native woodlands, native sedges, rushes and reeds, including ancillary activities associated infrastructure and new access from North Kelsey Road. Location: Land south of North Kelsey Road, Caistor, Grid Reference: 509984 401250. After discussion it was RESOLVED to resubmit previous comments.

24/157 **Community Speed Watch update.** Despite previous efforts and requests by Cllr Dickinson for the police to assist in apprehending speeding vehicles. Cllr Dickinson had been informed that the designated CPSO is still undergoing training, but will carry out speed checks when qualified. It was RESOLVED to take no action at the moment.

24/158 **Defibrillator update:** after discussion it was RESOLVED to look into obtaining an extra defibrillator. It was RESOLVED to request Cllr Morris investigate the possibility of funding from West Lindsey for the project. It was also noted that an additional sum will be required for maintenance and depreciation which will need to be added to the budget.

24/159 **Agenda items for the Parish Council Meeting to be held on Monday 10 February 2025:**

Park opening group  
Debrief following play area project

3 year plan interim  
Trees – report  
WhatsApp  
Gate  
Budget  
Emergency Planning

**Parish Council meeting closed at 8.47pm**

**Date and Time of Next Meeting**

to be held at the Village Hall, South Kelsey  
on Monday 10 February 2025 at 7.00pm

---

**Meeting Minutes Approval**

These minutes have been accepted as a true and accurate record of the meeting.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_ Minute Ref: \_\_\_\_\_

Chair of Parish Council

Meeting closed 20.48 pm