


SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend the next meeting of South Kelsey & Moortown Parish Council, which will be held on Monday, 2 December 2024, commencing at 7pm, in South Kelsey Village Hall. The business to be dealt with at the meeting is listed in the agenda.

There will be a 15-minute public forum between 7pm and 7.15pm when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Dated 26 November 2024

A handwritten signature in black ink, appearing to read 'C Major', written over a faint horizontal line.

Christine Major
Clerk to the Parish Council

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Meeting to be held on Monday, 2 December 2024 at 7.00pm
at South Kelsey Village Hall

AGENDA

Public Forum

Open Meeting – 15-minute public forum

Reports from District and County Councillors

Commence Formal Parish Council Meeting; Standing Orders invoked:

24/145 Apologies for absence and acceptance of any reasons given

24/146 Declarations of interest in accordance with the Localism Act 2011

24/147 Approve the minutes of the Meeting of the Parish Council held on 4 November 2024, whereby they be signed by the Chair as true and accurate record of the meeting.

24/148 Finance and accounts for payment.

- a. Accounting Statements & Unity Trust Bank Statement: To approve the Accounting Statements for the period ending 30 November 2024.
- b. Schedule of Payments: To approve payments.
- c. Incoming payments: To note and resolve accounting and payment transfer(s)

24/149 Clerk's report on matters outstanding and correspondence.

24/150 South Kelsey Village Hall: Parish Council representation.

24/151 Review of 3-year plan

24/152 Budget 2025-2026

24/153 South Kelsey Park & Play Area

- a. Park opening
- b. Main gate
- c. Signage
- d. Picnic tables
- e. Community Orchard proposal
- f. Trees which need to be felled or pollarded

24/154 Freedom of Information Publication Scheme Review, with reference to the use of notice boards for Parish Council agendas and minutes.

24/155 Meeting schedule 2025.

24/156 Planning applications: **Application No. WL/2024/00898**. Change of use of land for siting of 90no. static caravans, Watermill Farm, Station Road, Moortown. LN7 6HZ.
Planning Reference: PL/0024/24. Development for the phased extraction of sand and gravel with revised restoration to include 2no water bodies with surrounding acid grassland, marginal areas of rough long grass, water body embankments and

surrounding new native woodlands, native sedges, rushes and reeds, including, including ancillary activities associated infrastructure and new access from North Kelsey Road. Location: Land south of North Kelsey Road, Caistor, Grid Reference: 509984 401250

24/157 Community Speed Watch update.

24/158 Defibrillator update

24/159 Agenda items for the Parish Council Meeting to be held on Monday 6 January 2025 (may be subject to change – Minute Reference 24/154)

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

ACCOUNTING STATEMENTS
FOR THE PERIOD 01/04/24 - 30/11/24

EXPENDITURE

EXPENDITURE 2024/25

ITEM	ADMINISTRATION/ GENERAL	BUDGET 24/25	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL £	VARIANCE £
1	Wages	4,414.80	283.01	452.79	367.90	428.37	372.21	287.32	486.27	301.84					2,979.71	1,435.09
2	Working from home s/l	312.00	26.00	26.00	26.00	2.90	39.00	26.00	26.00	26.00					221.00	91.00
3	Expenses	60.00		2.25		4.50	18.00	21.60	9.00	9.00					2.90	57.10
4	Travel	110.25													64.35	45.90
5	Clerk Training	191.80						119.48	20.58						140.06	51.74
6	LALC Annual Training Scheme	132.00	132.00												132.00	0.00
7	Councillor Training	100.00													0.00	100.00
8	Councillor Expenses	60.00													0.00	60.00
9	IT	501.36	5.49	5.49	30.21		60.00	5.49	90.19	19.85					216.72	284.64
10	Stationery	75.00		32.72											32.72	42.28
11	Publishing & Events	150.00	25.24												25.24	124.76
12	Hall Hire	440.00	74.00	20.00	40.00	28.00		16.00	36.00	24.00					238.00	202.00
13	Liability Insurance	465.41		437.00						265.17					702.17	-236.76
14	LALC Membership	186.86	186.86												186.86	0.00
15	ICO	42.60							40.00						40.00	2.60
16	Internal Audit	213.00													0.00	213.00
17	Unity Bank Charges	72.00			18.00		23.40								41.40	30.60
18	Grants	110.00													0.00	110.00
19	Charitable donations	110.00													0.00	110.00
	SUB TOTAL	7,747.08	732.60	976.25	464.11	489.77	512.61	475.89	708.04	645.86	0.00	0.00	0.00	0.00	5,023.13	210.97

ITEM	VILLAGE MAINTENANCE SPENDS	BUDGET 24/25	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL £	VARIANCE £
20	Grass Cutting	1,355.70	79.80	159.60	159.60	159.60	239.40	159.60							957.60	£398.10
21	Grounds Person	1,086.00				543.00	543.00								1,086.00	£0.00
22	Defibrillators	212.00				212.00									212.00	£0.00
23	Anglian Water	50.00		34.91											34.91	£15.09
24	Community Speed Reduction	4,500.00	79.80	5,400.00	159.60	-1,000.00	782.40	159.60	0.00	0.00	0.00	0.00	0.00	0.00	4,400.00	£100.00
	SUB TOTAL	7,203.70	79.80	5,594.51	159.60	-85.40	782.40	159.60	0.00	0.00	0.00	0.00	0.00	0.00	6,690.51	513.19
	TOTAL EXPENDITURE	14,950.78	812.40	6,570.76	623.71	404.37	1,295.01	635.49	708.04	645.86	0.00	0.00	0.00	0.00	11,713.64	£724.16

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

ACCOUNTING STATEMENTS
FOR THE PERIOD 01/04/24 - 30/11/24

RESERVES

	BUDGET 24/25	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL	CARRY FORWARD
25														0.00	£1,799.31
			157.52											157.52	£842.48
26		0.00	157.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	157.52	2,641.79
	SUB TOTAL														
27														0.00	£3,481.00
					223.34									223.34	£200.00
28														0.00	£200.00
29														0.00	-£23.34
30														0.00	£60.00
31					5,940.00									5,940.00	£4,016.56
32														0.00	£26,784.92
33			106.36											106.36	£100.00
34		0.00	0.00	0.00	6,163.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,269.70	£2,291.64
	SUB TOTAL														
	TOTAL RESERVES	45,979.79	0.00	157.52	0.00	6,163.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,427.22	39,552.57

	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL SPEND
TOTAL	812.40	6,728.28	623.71	6,567.71	1,295.01	635.49	708.04	645.86	0.00	0.00	0.00	0.00	18,140.86

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

**ACCOUNTING STATEMENTS
FOR THE PERIOD 01/04/24 - 30/11/24**

INCOME														
	BUDGET 24/25	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Income														
Precept	13,940.00	13,940.00												13,940.00
CIL Payments	0.00						729.92							729.92
Allotment Rent	22.50		22.50											22.50
VAT Reclaim	579.06			1,144.42			579.06	1,195.04						2,918.52
Bank Interest Park Reserves*	0.00			12.45				210.26						222.71
Grants and Funding	1,000.00			20,000.00	500.00		300.00							20,800.00
TOTAL INCOME	15,541.56	13,940.00	22.50	20,012.45	1,644.42	0.00	879.06	2,135.22	0.00	0.00	0.00	0.00	0.00	38,633.65

SUMMARY

	£
Summary - Income	
Opening Balance 01/04/24	25,733.26
Income to date	38,633.65
TOTAL	64,366.91

Summary - Outgoing	
Expenditure to date	11,713.64
Spend from reserves to date	6,427.22
TOTAL	18,140.86

Summary - cash at bank	
Allocated Reserves Balance 2024/25	39,552.57
Available balance as at 31 May 2024 (closing balance minus reserves balance)	6,673.48
Closing Balance Unity current a/c 20486879	13,501.13
Closing Balance Unity Instant Access 20506348	32,724.92
Total Balance (across accounts)	46,226.05

Amends to Note:

7 May 2024 - Minute ref: 24/57b
 Budget amends - Item 1, 5 & 25 effective 1 April 2024 [£200 from 5, £88.80 from 25, £288.80 to 1]
 3 June 2024 - Minute ref: 24/76
 LCC waived £600 for x2 speed radar camera poles. Due to be paid out of CILs. Resolved to earmark this amount for play area equipment (before CILs 5 year deadline - check reports published on website)
 18 June 2024 minute ref 24/72c
 * Funds transferred to Instant Access Account 20506348
 * Park Reserves Item 32 increasing with bank interest (noted in Income) and grants received specifically for Play area regeneration
 Park expenses not included 2.12.24

Shows balance after July wage bill clears (26 July 2024)

Accounting activities for the period 01/04/24 - 30.11.24
 Presented at the meeting held on 2.12.24 2024



South Kelsey And Moortown Parish Council

Instant Access

60-83-01 • 20506348

Gross interest rate

2.60 % (?)

Balance

£ 32,935.18

Available

£ 32,935.18

Balances are correct as of 16:53 on 26 November 2024.

↓ Date	Description	Paid in	Paid out	Balance
30/09/24	Credit Interest	210.26		32,935.18



South Kelsey And Moortown Parish Council

Current T1

60-83-01 • 20486879

Balance

£ 15,486.06

Available

£ 15,486.06

Balances are correct as of 16:55 on 26 November 2024.

↓ Date	Description	Paid in	Paid out	Balance
18/11/24	GROUNDWORK UK - TE • GWUK	500.00		15,486.06
13/11/24	Direct Debit (ICO) • ZB616922		-35.00	14,986.06
31/10/24	Service Charge		-5.40	15,021.06

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

SCHEDULE OF PAYMENTS 2.12.24 Ref. 24/149b

Invoice Date	Invoice Ref	Supplier/payee	Details	VAT	Total Payment	Checked & Verified (initial)
31.10.24	1	South Kelsey Village Hall	October 7 and 23 Kerr Room Hire	£ -	£ 24.00	<input type="text"/> <input type="text"/>
13.11.24	2	Zurich Insurance Co Ltd	New Playpark Insurance 12/11/24		£ 265.17	<input type="text"/> <input type="text"/>
2.12.24	3	Christine Major	Pay November 2024		£ 336.84	<input type="text"/> <input type="text"/>
5.11.24	4	Microsoft/Clerk	Microsoft 365 20/10/24-19/11/24	£ 2.06	£ 12.36	<input type="text"/> <input type="text"/>
11.11.24	5	HP Instant Ink/Clerk	Printer Ink 11/10/24-10/11/24	£ 1.25	£ 7.49	<input type="text"/> <input type="text"/>
12.11.24	6	PlayQuest Adventure Play Ltd	Balance Payment Park Refurbishment and Supply of new play	£5,610.00	£ 33,660.00	<input type="text"/> <input type="text"/>
12.11.24	7	PlayQuest Adventure Play Ltd	Supply and Install Fencing and Gates	£1,340.00	£ 8,040.00	<input type="text"/> <input type="text"/>
						<input type="text"/> <input type="text"/>
TOTAL:						£ 42,345.86

Authorised Signatory _____ Print name _____ Date _____
 Authorised Signatory _____ Print name _____ Date _____
 Chair of the Parish Council _____ Print name _____ Date _____
 Minute Reference _____