

**Draft Minutes of the Parish Council Meeting  
held in the Village Hall on 4 November 2024 at South Kelsey Village Hall**

**Present:** Cllr Garry Dickinson (Vice Chair), Cllr Amanda Suddaby, Cllr Julie Todd, Cllr Colin Atkin

**Absent:** Cllr Nicola Hall (Chair)

**In attendance:** Christine Major (Clerk) and 2 members of the public.

**Update from County Councillors:** Unable to attend.

**Formal Parish Council Meeting commenced; Standing Orders invoked:**

24/131 **To receive apologies and reasons for absence:** District Cllr P Morris, County Cllr T Smith, Cllr N Hall (Chair)

24/132 **To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests:** none noted.

24/133 **Co-option of new Members:** Co-option applications received from Dr Peter Smith and Miss Sandra Evans. The Chair invited each applicant to speak in accordance with Standing Orders. The applicants introduced themselves to the councillors. It was RESOLVED to accept both applicants, and a warm welcome was extended to Cllrs Smith and Evans. Declarations of Acceptance of Office were signed in the presence of the Clerk.

24/134 **To approve draft minutes of the Annual Meeting of Parish Council held on 7 October 2024 and the Extraordinary Meeting held on 23 October 2024:** It was RESOLVED that the minutes detailed above be accepted as a true record and duly signed by the Chair.

24/135 **Clerk's Report on Matters Outstanding and Correspondence:** no further action was required.

24/136 **Finance Summary and Accounts for Payment:**

- a. **Accounting Statements & Unity Trust Bank Statement:** After review, it was RESOLVED that the Accounting Statements for 01/10/24 - 31/10/24 be approved as true record, and that the Unity Trust Bank list of transactions dated 31 October 2024 reconciles against the accounting statements.
- b. **Schedule of Payments:** After review, it was resolved to approve payments according to the Schedule of Payments and supporting invoices.

- c. Incoming Payments: After review, it was RESOLVED that incoming payments were correct.

24/137 **HR Committee membership**: After discussion it was resolved that Cllr G Dickinson, Cllr P Smith and Cllr J Todd would form the HR Committee

24/138 **South Kelsey Park & Play Area**:

- a. **Fences, gates and signage**: It was noted that the South Kelsey Play Park fencing and gate contract was awarded to and accepted by PlayQuest. Work started today, 4 November. Heras fencing secured, signage posted, as well as posts on the FaceBook page informing parish.

After discussion about the main gate, which would be required for inclusive access to the play park, it was RESOLVED for Cllr G Dickinson to contact relevant local companies to obtain quotes.

For the new signage which will also be required, it was noted that there had been previous discussions about the matter and it was Resolved for Clerk to refer to earlier minutes regarding signage.

- b. **Park opening**: Following initial discussions about an official opening of the Park, it was RESOLVED to plan for a May celebration, to incorporate a celebration of the village green being gifted to the parishioners. This item to be added to the Agenda of the next Parish Council meeting for further discussion.
- c. **Trees**: Clerk applied to LCC for a grant from the Coronation Community Orchard fund, who offer advice as well as trees. Site visit arranged for Tuesday 5 November, Cllrs Dickinson and Suddaby to attend.

24/139 **Community Speed Watch update**: Nothing to report. No further police attendance.

24/140 **Defibrillators – Email offer**: After discussion it was resolved to approach WLDC about any available funding for defibrillators for Moortown, which is currently without one for the parish.

24/141 **Local Government Services Pay Agreement 2024/25**: The LGA pay award for 2024/25 has been agreed and Clerk advised back pay for outgoing current Clerk. It was RESOLVED to approve for payment as part of the Schedule of Payments 24/136b.

24/142 **Arrangements for review of 3-year plan**: The plan was circulated to Councillors and it was RESOLVED to collect suggestions and ideas to complete a review by next meeting.

24/143 **Budget 2025-2026**: Forecast figures for 2024/25 circulated by the Clerk and preliminary discussions. Some areas which need quantifying in relation to Park Charity and 3 year plan. RESOLVE to revisit next Parish meeting.

24/144 **Agenda items for the Parish Council Meeting to be held on Monday 2 December 2024.**

Three-year plan  
Budget  
Meeting schedule  
Planning applications  
Defibrillator update  
Tree update

Opening of the park

**Parish Council meeting closed at 8.45 pm**

**Date and Time of Next Meeting**

to be held at the Village Hall, South Kelsey  
on Monday 2 December at 7 pm

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**Meeting Minutes Approval**

These minutes have been accepted as a true and accurate record of the meeting.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_ Minute Ref: \_\_\_\_\_

Chair of Parish Council