

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend the next meeting of South Kelsey & Moortown Parish Council, which will be held on Monday, 2nd September 2024, commencing at 7pm, in South Kelsey Village Hall. The business to be dealt with at the meeting is listed in the agenda.

There will be a 15 minute public forum between 7pm and 7.15pm when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Dated 29 August 2024

A handwritten signature in black ink, appearing to read 'C Major', is written over a faint horizontal line.

Christine Major
Interim Clerk to the Parish Council

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Meeting to be held on Monday, 2 September 2024 at 7.00pm
at South Kelsey Village Hall

AGENDA

Public Forum

Open Meeting – 15-minute public forum

Reports from County Councillor

Commence Formal Parish Council Meeting; Standing Orders invoked:

24/98 Apologies for absence and acceptance of any reasons given

24/99 Declarations of interest in accordance with the Localism Act 2011

24/100 Approve the minutes of the Meeting of the Parish Council held on 1 July 2024 and the Extraordinary Meeting of 28 July 2024, whereby they be signed by the Chair as true and accurate records of the meetings.

24/101 Clerk's report on matters outstanding and correspondence.

24/102 Finance and accounts for payment.

- a. Accounting Statements & Unity Trust Bank Statement: To approve the Accounting Statements for the period ending 31 July 2024.
- b. Schedule of Payments: To approve payments.
- c. Incoming payments: To note and resolve accounting and payment transfer(s)
- d. To discuss any additional hours for the interim clerk.
- e. To agree to add the interim clerk's wages/expenses to the list of contractual payments.
- f. To agree to set up a direct debit payment to Cllr. T. Wiles for HP printer contract and Microsoft 365.

24/103 Planning for discussion:

24/104 South Kelsey Park & Play Area.

To discuss and resolve actions on chosen tender and additional Work and expenditure required.

24/105 Community Speed Watch update. Report on Look North interview and any feedback.

24/106 Policy and procedures: to discuss and agree to sign up to Civility and Respect Pledge

24/107 Charge card update and to discuss the use of card for additional play and park costs.

24/108 Appointment of Parish Clerk and RFO. Agree details of interview procedure and to agree the interview panel.

24/109 Budget: preliminary discussions

24/110 Agenda items for the Parish Council Meeting to be held on Monday 7 October 2024.

SOUTH KELSEY & MOORTOWN PARISH COUNCIL
Email: Clerk@southkelseyandmoortownparishcouncil.gov.uk

**Draft Minutes of the Parish Council Meeting
held in the Village Hall on 1 July 2024 at 7pm**

Present: Cllr Tina Wiles (Chair), Cllr Nicola Hall and Cllr Garry Dickinson

Absent: N/A

In attendance: County Cllr Tom Smith, District Cllr Peter Morris, Gina Andrews (Clerk) and one member of the public

Update from County Councillors:

WLDC: Cllr Morris confirmed that due to the upcoming election there was nothing to report.

LCC: Cllr Smith confirmed that the large pothole situated on Caistor Road at North Kelsey Moor is due to be dealt with and will likely require the closure of the road for a couple of hours. Cllr Smith also reported that Lincolnshire County Council are in the process of looking towards the new budget and that current underspends could possibly be put towards highways and the development fund. Cllr Smith confirmed that he will check with Highways regarding the change of speed limit signs at Brandy Wharf.

Formal Parish Council Meeting commenced; Standing Orders invoked:

24/81 To receive apologies and reasons for absence:

None noted.

24/82 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests:

None noted.

24/83 To approve draft minutes of the Annual Meeting of Parish Council held on 3 June 2024:

The meeting noted the errors at item 24/75 and it was proposed, seconded and RESOLVED that the minutes be annotated to reflect that funding applications to the National Lottery and Tesco were for £20,000 (not £15,000) and £1,500 (not £15,000) respectively, after which the minutes of the Parish Council meeting held on 3 June 2024 were accepted as a true record and duly signed by the Chair.

24/84 Clerk's Report on Matters Outstanding and Correspondence:

The Clerk presented her report and summary of correspondence received to the meeting. The Chair requested that planning application WL/2024/00477, that was received after the cut-off for the meeting's agenda, be discussed during the agenda item for Planning (24/86).

24/85 Finance Summary and Accounts for Payment:

a) Accounting Statements & Unity Trust Bank Statement

After review, it was proposed, seconded and RESOLVED that the Accounting Statements for the period 01/04/24 - 30/06/24 be approved as true record of the financial activity of the Parish Council and that the Unity Trust Bank list of transactions dated 30 June 2024, for both the current and savings account reconciles against the accounting statements.

Unity Trust Bank current account 20486879. Closing balance 30/06/24 - **£38,801.90**
Unity Trust Bank instant access account 20506348. Closing balance 30/06/24 - **£12,724.92**
South Kelsey and Moortown Parish Council. Total closing balance 30/06/24 - **£51,526.83**

b) Schedule of Payments:

After review of the Schedule of Payments and invoices received it was proposed, seconded and RESOLVED that the following payments be approved:

- South Kelsey Village Hall room hire May 2024 PAID 18/06/24 - **£40**
- Lincolnshire Computer Surgery (order to be ratified at item 24/89) DELL laptop - **£200**
- West Lindsey DC, defib maintenance 2024/25 Skipworth Arms - **£106 (inc VAT)**
- West Lindsey DC, defib maintenance 2024/25 SK Village Hall - **£106 (inc VAT)**

Contractual payments to authorise:

It was also proposed, seconded and RESOLVED that the following contractual obligations be noted, such payments authorised for settlement as set out in the 2024/25 List of Contractual Payments in accordance with the Financial Regulations 2024:

- HP Inc UK Ltd June charges. SO to Clerk PAID 14.06.24 - **£5.49 (inc. VAT)**
- Outlook Microsoft Office standard business account June charges. SO to Clerk PAID 20/06/24 - **£12.36 (inc. VAT)**
- Clerk's wage June 2024 and WFH; PP3 PAID 26/06/24 - **£393.90 / £26**
- Unity Trust Bank quarterly charges 05/03/24 to 03/06/24 PAID 30/06/24 - **£18**
- AJ Williams grass cutting 4 and 20 June 2024 (£66.50 plus VAT per cut), Ground maintenance 50% of annual fee (£452.50 plus VAT) - **£702.60 (inc. VAT)**

c) Incoming Payments and Payment Transfers:

Members noted the following incoming payments:

- Grant payment 21/06/2024 - **£20,000 (Current T1 a/c 20486879)**
- Interest 2.75% payment 30/06/2024 - **£12.45 (Instant Access savings a/c 20506348)**

It was proposed, seconded and RESOLVED that the £20,000 grant received be transferred, in two installments of £10,000 (w/c 8 July and 15 July 2024) to the savings account and recorded in budget line 32, Park Reserves.

24/86 Planning:

WL/2024/00424 - 17 June 2024. Application for prior notification of proposed development by telecommunications code systems operators for 1no. omni at 13.45m mean mounted on proposed 12.0m pole, 1no. GPS antenna at 12m mean mounted on proposed pole, 1no. 3G omni antenna at 4.19m mean mounted on proposed pole, equipment enclosure to be installed on a roof foundation. Sewage Pump Station, South Pasture, South Kelsey LN7 6RF. After discussion, it was proposed, seconded and RESOLVED that the Parish Council submit no objections.

WL/2024/00477 - 28 June 2024. Planning application for single storey extensions. Hall Farm Park, Caistor Road, Market Rasen, LN7 6PR. After discussion, it was proposed, seconded and RESOLVED that the Parish Council submit no objections.

The meeting noted that in November 2023 the Ramblers Don't Lose Your Way Coordinator for Lincolnshire and Nottinghamshire have applied to Lincolnshire County Council to have a bridleway in South Kelsey added to the Definitive Map. Cllr Smith confirmed that a Definitive Map Alteration will be determined by Lincolnshire County Council and any objections are to be directed to LLC as the relevant authority.

24/87 South Kelsey Park & Play Area:

- a) Funding Updates and Working Party Group. Cllr Hall reported that the Tesco Stronger Starts application has been successful with voting commencing in the Market Rasen store from the first week in July 2024 until the end of September 2024. Cllr Hall also reported that the National Lottery grant application for £20,000 had been successful.

Cllr Hall confirmed there are more grant applications to hear back from. The meeting discussed Crowd Funding and it was proposed, seconded and RESOLVED to Crowd Fund for a lower priced/more attainable piece of play equipment and that this be publicised on the SKMPC Facebook page in due course.

The meeting thanked Cllr Hall for all her hard work and efforts.

Cllr Dickinson confirmed that he had been liaising with companies regarding park refurbishment and disposing of old equipment. It was proposed, seconded and RESOLVED that a Working Party Group meeting be arranged to discuss the findings and report back with recommendations for resolving at full council.

- b) Inspection reports. Cllr Dickinson submitted park inspection reports for July 2024 for filing with insurance papers by the Clerk.

24/88 Community Speed Watch:

Cllr Dickinson confirmed the Speed Indicator Device was installed in Moortown on 4 June 2024. Cllr Dickinson reported that data collected shows encouraging improvements in drivers' speed, however further work is required. It was proposed, seconded as RESOLVED that Cllr Dickinson contact the Lincolnshire Road Partnership with the Parish Council's data to assist with

enforcement. It was further proposed, seconded as RESOLVED that Cllr Dickinson present a summary of the data quarterly, the first report being presented at the September 2024 meeting.

24/89 IT Update:

Cllr Wiles confirmed that the existing Lenovo laptop had been out of use and not updated for eighteen months and that it was not equipped to handle Windows 11. Cllr Wiles reported that as Chair she decided, after discussion with other members, to purchase a new Parish Council laptop, that was fully up-to-date and Windows 11 compatible. It was proposed, seconded and RESOLVED to ratify the purchase of the DELL laptop from Lincolnshire Computer Surgery.

24/90 Charge card:

The Clerk reported that the Revolut card was unsuitable for the Parish Council, as it would only allow the opening of personal accounts, defeating the purpose of obtaining a business card. The Clerk referred to a list of companies used by other Parish Councils. It was proposed, seconded, and RESOLVED that Cllr Dickinson investigate the application process for a Barclay charge card. It was further proposed, seconded, and RESOLVED that all existing payments currently being made from the Clerk's personal account be made by the Chair until a Parish Council charge card is secured.

24/91 Road and footpaths:

Cllr Smith confirmed that footpaths at Holten Le Moor and Station Road would require complete reconstruction and that there is a backlog and lack of funds for footpaths. Cllr Smith confirmed that he would acquire a programme of works for the next 18 months for the Parish Council.

Members noted that the recent works on Station Road requiring a full closure permit were requested by Network Rail and that assessment of the work carried out would be completed by Building Regs.

24/92 Councillor Resignation:

The meeting noted the recent resignation of Cllr Niven. Members wish to extend thanks to Cllr Niven for all her hard work and support. It was proposed, seconded and RESOLVED that Cllr Niven be removed from the bank mandate and the necessary paperwork completed. The meeting noted that Cllr Niven was Vice-Chair of the Personnel Committee, and it was proposed, seconded and RESOLVED that the terms of reference be updated to reflect the two remaining members with a new Vice-Chair to be elected in due course.

24/93 Agenda items for the Parish Council meeting to be held on Monday 2 September 2024:

- Finance, including updating the 2024/25 List of Payments
- Planning
- South Kelsey Park update/inspection submissions
- Charge Card update
- Community Speed Watch update and SID data report

- Councillor Initiative Fund
- Budget Preparation and Planning

24/94 Clerk and RFO:

It was proposed, seconded and RESOLVED that the Clerk's last working day be 29 July, with the Clerk arranging for equipment to be returned to the Parish Council. It was further proposed, seconded and RESOLVED that the Clerk be reimbursed for the 4.63 hours of untaken holiday entitlement. It was also proposed, seconded and RESOLVED that the Clerk liaise with Cllr Dickinson to arrange handover sessions to go over the various Parish Council systems and protocols.

Parish Council meeting closed at 20.35

Date and Time of Next Meeting

to be held at the Village Hall, South Kelsey
on Monday, 2 September 2024 at 7pm

Meeting Minutes Approval

These minutes have been accepted as a true and accurate record of the meeting.

Signed: _____ Dated: _____ Minute Ref: _____

Chair of Parish Council

**Draft Minutes of the Parish Council Extraordinary Meeting
held in the Village Hall on 29 July 2024 at 7pm**

Present: Cllr Tina Wiles (Chair), Cllr Nicola Hall and Cllr Garry Dickinson

Absent: N/A

In attendance: Christine Major (Interim Clerk) and 1 member of the public.

Formal Parish Council Meeting commenced; Standing Orders invoked:

24/95 To receive apologies and reasons for absence:

None noted.

24/96 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests:

None noted.

24/97 To discuss the park tender process and disposal of play equipment:

The Chair confirmed that the meeting had been called to agree arrangements for the Play Area Regeneration Project. It now seems unlikely, with the change of government, that funds will be made available from the Community Ownership Fund (Levelling-up Dept). The bid for £60k which was made to the COF would have enabled an extensive refurbishment.

However, a successful bid had been made to the National Lottery Community Fund and £20k had been received. This money has to be spent within a defined period. In the context of no play equipment having been available to children since December, an EGM had been called to agree what total funds are available and how these can be best used to provide resources as soon as possible. A Tender for play equipment had been drafted for approval.

It was acknowledged that the perimeter fencing of the play area is in a poor condition. This does not form part of the scope for the play equipment, but there is now a need to replace perimeter fencing due to recent vandalism and funds will need to be identified separately to pay for this. **It was RESOLVED that CILs monies will be allocated for replacement of the fence, and play area gates. It was also RESOLVED that three quotes will be obtained for this work.**

It was confirmed that an application for £500 had been made to District Councillor Morris's 'Councillor Initiative Fund.' This is to be used to provide a new entrance gate to the main park. **It was RESOLVED that three quotes will be obtained for the replacement of the main park gate.**

The matter of the trees on the boundary which overhang the play area will also need attention. **It was RESOLVED that AJ Williams be approached for an estimate of the work required and as we already have a standing contract with this supplier, we can approach them without requiring further quotes.**

The Chair listed the current funding available for the play area:

Source of funding	£
Condition of planning (received 2009)*	10,000.00
Park Group fund-raising**	2,224.71
Donation from previous Parish Council**	500.00
National Lottery Community Fund*	20,000.00
TOTAL	32,724.71

* Funds paid to South Kelsey & Moortown Parish Council

** Funds raised and donations to South Kelsey Park Charity

An additional £500-£1,500 will be available from Tesco Stronger Starts (Groundwork) Fund after voting ends on 30 September 2024.

It was RESOLVED that the Tender is published with a total of £33,000.00, net of VAT, available for play area equipment renewal/refurbishment, safety matting and suitable pathways. It was also RESOLVED that the VAT on this spend will be met from within the 2024-25 budget and replaced once VAT is reclaimed.

The climbing frame is dangerous and not financially viable for refurbishment. Although this has been taped-off, this has been repeatedly removed. The climbing frame will be removed ASAP. This will be to below ground level so there will be a requirement to make the ground good. **It was RESOLVED that Rebecca M Jade will be commissioned to remove and scrap the climbing frame.** This will be undertaken in one day, with supervision from Councillors, and at zero cost and represents a saving of £1,500.

The wording of the Tender for the Play Area Refurbishment/Renewal was agreed, as well as the timetable for the procurement process.

It was RESOLVED that in accordance with The Public Contracts Regulations, 2015, the Tender will be published online, on 'Contract Finder,' on 2 August 2024, where it will be advertised for a period of 10 days. After this, the Tender will be sent to a minimum of three suppliers.

Parish Council meeting closed at 20:30 hrs.

Date and Time of Next Meeting:

to be held at the Village Hall, South Kelsey
on Monday, 2 September 2024 at 7pm

Meeting Minutes Approval

These minutes have been accepted as a true and accurate record of the meeting.

Signed: _____ Dated: _____ Minute Ref: _____

Chair of Parish Council

Civility and Respect Pledge suggested agenda item:

To pass a resolution to sign up to the civility and respect pledge

Definition of Civility and Respect
<p>Civility means politeness and courtesy in behaviour, speech, and in the written word.</p> <p>Examples of ways in which you can show respect are by listening and paying attention to others, having consideration for other people's feelings, following protocols and rules, showing appreciation and thanks, and being kind.</p>

The National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC), and One Voice Wales (OVW), believe now is the time to put civility and respect at the top of the agenda and start a culture change for the local council sector.

By our council signing up to the civility and respect pledge we are demonstrating that our council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Signing up is a simple process, which requires councils to register and agree to the following statements:

Statement	Tick to agree
Our council has agreed that it will treat all councillors, clerk and all employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.	
Our council has put in place a training programme for councillors and staff	
Our council has signed up to Code of Conduct for councillors	
Our council has good governance arrangements in place including, staff contracts, and a dignity at work policy.	
Our council will commit to seeking professional help in the early stages should civility and respect issues arise.	
Our council will commit to calling out bullying and harassment when if and when it happens.	
Our council will continue to learn from best practice in the sector and aspire to being a role model/champion council e.g., via the Local Council Award Scheme	
Our council supports the continued lobbying for the change in legislation to support the Civility and Respect Pledge, including sanctions for elected members where appropriate.	

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

ACCOUNTING STATEMENTS
FOR THE PERIOD 01/04/24 - 31/08/24

EXPENDITURE

EXPENDITURE 2024/25																	
ITEM	ADMINISTRATION/ GENERAL	BUDGET 24/25	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL £	VARIANCE £	
1	Wages	4,414.80	283.01	452.79	367.90	428.37									1,532.07	2,882.73	
2	Working from home a/i	312.00	26.00	26.00	26.00	26.00									104.00	208.00	
3	Expenses	60.00				2.90									2.90	57.10	
4	Travel	110.25		2.25		4.50									6.75	103.50	
5	Clerk Training	191.80													0.00	191.80	
6	LALC Annual Training Scheme	132.00	132.00												132.00	0.00	
7	Councillor Training	100.00													0.00	100.00	
8	Councillor Expenses	60.00	5.49	5.49	30.21	223.34	60.00								60.00	60.00	
9	IT	75.00		32.72											32.72	42.28	
10	Stationery	150.00	25.24	20.00	40.00	28.00									25.24	124.76	
11	Publishing & Events	440.00	74.00	20.00											162.00	278.00	
12	Hall Hire	465.41	186.86	437.00											437.00	28.41	
13	Liability Insurance	186.86													186.86	0.00	
14	LALC Membership	42.60													0.00	42.60	
15	ICO	213.00			18.00										18.00	213.00	
16	Internal Audit	72.00													0.00	72.00	
17	Unity Bank Charges	110.00													0.00	110.00	
18	Grants	110.00													0.00	110.00	
19	Charitable donations	110.00													0.00	110.00	
	SUB TOTAL	7,747.08	732.60	976.25	464.11	713.11	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,964.07	210.97	
	VILLAGE MAINTENANCE	BUDGET	24/25	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL	VARIANCE
20	Grass Cutting	1,355.70	79.80	159.60	159.60	159.60	159.60									558.60	£797.10
21	Grounds Person	1,086.00				543.00										543.00	£543.00
22	Defibrillators	212.00				212.00										212.00	£0.00
23	Anglian Water	50.00		34.91												34.91	£15.09
24	Community Speed Reduction	4,500.00		5,400.00												5,400.00	-£900.00
	SUB TOTAL	7,203.70	79.80	5,594.51	159.60	914.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,748.51	455.19
	TOTAL EXPENDITURE	14,950.78	812.40	6,570.76	623.71	1,627.71	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,712.58	£666.16

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

**ACCOUNTING STATEMENTS
FOR THE PERIOD 01/04/24 - 31/08/24**

RESERVES

	BUDGET 24/25	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL	CARRY FORWARD
25	CONTINGENCY RESERVES														£1,799.31
	3 month operating costs	1,799.31												0.00	
26	Park Parish Repairs	1,000.00	50.16											50.16	£949.84
	SUB TOTAL	2,799.31	0.00	50.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.16	2,749.15
27	EARMARKED RESERVES														
	Elections	3,481.00												0.00	£3,481.00
28	Defibrillators (replacement)	200.00												0.00	£200.00
29	Laptop (replacement)	200.00												0.00	£200.00
30	Printer (replacement)	60.00												0.00	£60.00
31	Earmarked CILS	4,016.56												0.00	£4,016.56
32	Park Reserves *	32,724.92												0.00	£32,724.92
33	CILCA	100.00												0.00	£100.00
34	Community	2,398.00	106.36											106.36	£2,291.64
	SUB TOTAL	43,180.48	0.00	106.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	106.36	43,074.12
	TOTAL RESERVES	45,979.79	0.00	50.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	156.52	45,823.27

	BUDGET 24/25	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL	CARRY FORWARD
	TOTAL	60,930.57	812.40	6,620.92	623.71	1,627.71	60.00	0.00	0.00	0.00	0.00	0.00	0.00	9,869.10	9,869.10

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

3/3

**ACCOUNTING STATEMENTS
FOR THE PERIOD 01/04/24 - 31/08/24**

INCOME

	BUDGET 24/25	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Income														
Precept	13,940.00	13,940.00												13,940.00
CIL Payments	0.00													0.00
Allotment Rent	22.50		22.50											22.50
VAT Reclaim	579.06				1,144.42									1,144.42
Bank Interest Park Reserves*	0.00			12.45										12.45
Grants and Funding	1,000.00			20,000.00	1,000.00									21,000.00
TOTAL INCOME	15,541.56	13,940.00	22.50	20,012.45	2,144.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36,119.37

SUMMARY

	£
Summary - Income	
Opening Balance 01/04/24	25,733.26
Income to date	36,119.37
TOTAL	61,852.63

Summary - Outgoing	
Expenditure to date	9,712.58
Spend from reserves to date	156.52
TOTAL	9,869.10

Summary - cash at bank	
Allocated Reserves Balance 2024/25	45,823.27
Available balance as at 31 May 2024 (closing balance minus reserves balance)	6,160.26
Closing Balance Unity current a/c 20486679	19,258.61
Closing Balance Unity Instant Access 20506348)	32,724.92
Total Balance (across accounts)	51,983.53

Accounting activities for the period 01/04/24 - 30/06/24
Presented at the meeting held on 1 July 2024

Amends to Note:

7 May 2024 - Minute ref: 24/57b
Budget amends - item 1, 5 & 25 effective 1 April 2024 [£200 from 5, £88.80 from 25, £288.80 to 1]
3 June 2024 - Minute ref: 24/76
LCC waived £600 for x2 speed radar camera poles. Due to be paid out of CILS. Resolved to earmark this amount for play area equipment (before CILs 5 year deadline - check reports published on website)
18 June 2024 minute ref 24/72c
* Funds transferred to Instant Access Account 20506348
* Park Reserves item 32 Increasing with bank interest (noted in income) and grants received specifically for Play area regeneration

Shows balance after July wage bill clears (26 July 2024)

Transaction details

Account	Current T1 60-83-01 • 20486879
Amount	£ 1,000.00
Transaction date	16 Jul 2024
Reference	101383
Serial number	
Description 1	WEST LINDSEY DC
Description 2	300002 04067008 WEST LINDSEY DC
Description 3	SOUTH KELSEY AND M 608301 20486879 300002 04067008 749109 99
Submitted by	
Approved by	

WLDC GRANT BALANCE
SPEED INDICATOR DEVICES (PAYMENT No 2).

SOUTH KELSEY AND MOORTOWN PARISH COUNCIL

SCHEDULE OF PAYMENTS

Invoice Date	Invoice Ref	Supplier/payee	Details	VAT	Total Payment	Checked & Verified (initial)
15.07.24	1	Gina Andrews	Postage costs VAT Reclaim Q1 24/25 Stationery	£ -	£ 2.90	<input type="checkbox"/> <input type="checkbox"/>
17.07.24	2	Gina Andrews	Mileage Notice Boards: July Agenda, July Minutes, 10 miles		£ 4.50	<input type="checkbox"/> <input type="checkbox"/>
31.07.24	3	AJ Williams	Grass Cutting Playing Field - 4th and 15th July 2024 Paid T Wiles 27.8.24 Ratify	£ 26.60	£ 159.60	<input type="checkbox"/> <input type="checkbox"/>
05.08.24	4	T Wiles/Microsoft	Business Standard Monthly Payment Paid T Wiles 27.8.24 Ratify	£ 2.06	£ 12.36	<input type="checkbox"/> <input type="checkbox"/>
16.07.24	5	T Wiles/HP Instant Ink	Ink Replacement Service 11.6.24-10.7.24 Paid T Wiles 27.8.24 Ratify	£ 0.92	£ 5.49	<input type="checkbox"/> <input type="checkbox"/>
11.08.24	6	T Wiles/HP Instant Ink	Ink Replacement Service 11.7.24-10.8.24 Paid T Wiles 27.8.24 Ratify	£ 0.92	£ 5.49	<input type="checkbox"/> <input type="checkbox"/>
30.06.24	7	South Kelsey Village Hall	Room Hire 1.7.24 - 2.5 hours, 29.7.24 - 1 hour		£ 28.00	<input type="checkbox"/> <input type="checkbox"/>
27.08.24	8	Cloud Next	Domain (southkelseyandmoortown-pc.gov.uk)	£ 10.00	£ 60.00	<input type="checkbox"/> <input type="checkbox"/>
TOTAL:					£ 278.34	

Authorised Signatory _____ Print name _____ Date _____

Authorised Signatory _____ Print name _____ Date _____

Chair of the Parish Council _____ Print name _____ Date _____

Minute Reference _____