

**Draft Minutes of the Parish Council Extraordinary Meeting  
held in the Village Hall on 29 July 2024 at 7pm**

**Present:** Cllr Tina Wiles (Chair), Cllr Nicola Hall and Cllr Garry Dickinson

**Absent:** N/A

**In attendance:** Christine Major (Interim Clerk) and 1 member of the public.

**Formal Parish Council Meeting commenced; Standing Orders invoked:**

**24/95 To receive apologies and reasons for absence:**

None noted.

**24/96 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items, not previously recorded on Members' Register of Interests:**

None noted.

**24/97 To discuss the park tender process and disposal of play equipment:**

The Chair confirmed that the meeting had been called to agree arrangements for the Play Area Regeneration Project. It now seems unlikely, with the change of government, that funds will be made available from the Community Ownership Fund (Levelling-up Dept). The bid for £60k which was made to the COF would have enabled an extensive refurbishment.

However, a successful bid had been made to the National Lottery Community Fund and £20k had been received. This money has to be spent within a defined period. In the context of no play equipment having been available to children since December, an EGM had been called to agree what total funds are available and how these can be best used to provide resources as soon as possible. A Tender for play equipment had been drafted for approval.

It was acknowledged that the perimeter fencing of the play area is in a poor condition. This does not form part of the scope for the play equipment, but there is now a need to replace perimeter fencing due to recent vandalism and funds will need to be identified separately to pay for this. **It was RESOLVED that CILs monies will be allocated for replacement of the fence, and play area gates. It was also RESOLVED that three quotes will be obtained for this work.**

It was confirmed that an application for £500 had been made to District Councillor Morris's 'Councillor Initiative Fund.' This is to be used to provide a new entrance gate to the main park. **It was RESOLVED that three quotes will be obtained for the replacement of the main park gate.**

The matter of the trees on the boundary which overhang the play area will also need attention. **It was RESOLVED that AJ Williams be approached for an estimate of the work required and as we already have a standing contract with this supplier, we can approach them without requiring further quotes.**

The Chair listed the current funding available for the play area:

Source of funding	£
Condition of planning (received 2009)*	10,000.00
Park Group fund-raising**	2,224.71
Donation from previous Parish Council**	500.00
National Lottery Community Fund*	20,000.00
<b>TOTAL</b>	<b>32,724.71</b>

\* Funds paid to South Kelsey & Moortown Parish Council

\*\* Funds raised and donations to South Kelsey Park Charity

An additional £500-£1,500 will be available from Tesco Stronger Starts (Groundwork) Fund after voting ends on 30 September 2024.

**It was RESOLVED that the Tender is published with a total of £33,000.00, net of VAT, available for play area equipment renewal/refurbishment, safety matting and suitable pathways. It was also RESOLVED that the VAT on this spend will be met from within the 2024-25 budget and replaced once VAT is reclaimed.**

The climbing frame is dangerous and not financially viable for refurbishment. Although this has been taped-off, this has been repeatedly removed. The climbing frame will be removed ASAP. This will be to below ground level so there will be a requirement to make the ground good. **It was RESOLVED that Rebecca M Jade will be commissioned to remove and scrap the climbing frame.** This will be undertaken in one day, with supervision from Councillors, and at zero cost and represents a saving of £1,500.

The wording of the Tender for the Play Area Refurbishment/Renewal was agreed, as well as the timetable for the procurement process.

**It was RESOLVED that in accordance with The Public Contracts Regulations, 2015, the Tender will be published online, on 'Contract Finder,' on 2 August 2024, where it will be advertised for a period of 10 days. After this, the Tender will be sent to a minimum of three suppliers.**

**Parish Council meeting closed at 20:30 hrs.**

**Date and Time of Next Meeting:**  
to be held at the Village Hall, South Kelsey  
on Monday, 2 September 2024 at 7pm

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**Meeting Minutes Approval**

These minutes have been accepted as a true and accurate record of the meeting.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_ Minute Ref: \_\_\_\_\_

Chair of Parish Council