

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Dear Councillor

You are hereby summoned to attend the next meeting of South Kelsey & Moortown Parish Council, which will be held on Monday, 4th December 2023, commencing at 7pm, in South Kelsey Village Hall. The business to be dealt with at the meeting is listed in the agenda.

There will be a 15 minute public forum between 7pm and 7.15pm when members of the public may ask questions or make short statements to the Council, and your attendance is also requested during this period.

Dated 28 November 2023

Gina Andrews

Clerk to the Parish Council

SOUTH KELSEY & MOORTOWN PARISH COUNCIL

Meeting to be held on Monday, 4th December 2023 at 7.00pm
South Kelsey Village Hall

AGENDA

Public Forum

Open Meeting – 15 minute public forum

Reports from District and County Councillors

Council Meeting

1. Apologies for absence and acceptance of any reasons given
2. Declarations of interest in accordance with the Localism Act 2011
3. Minutes:
 - Approve the minutes of the Parish Council held on 6 November 2023, whereby they be signed by the Chair as true and accurate record of the meeting.
4. Election of Vice-Chair to the Parish Council
5. Clerk's report on matters outstanding and correspondence
6. Policies for review, approval and adoption:
 - Planning Matter Policy
7. Finance summary and accounts for payment

Unity Trust Bank:

Bank as at 28 November: £16,087.91

All PC funds are now with Unity Trust Bank

Resolve to pay:

- Wave water bill 8 July - 7 Oct 2023 - £17.51
- South Kelsey Village Hall invoice - TBC
- Clerk November Expenses / Other - £220.85
(Print paper £6.99, LALC training (2 hours) £25.68, Mileage £2.25, O/T 0.5hrs £6.42, Pay scale rise back pay £186.50)

Accounts settled:

- Cloud Next - registrations of domain - £132 (inv. VAT)
- Cloud Next - 12 months email hosting - £59.98 (inc. VAT)
- C Atkin (PC laptop) - £175
- Information Commissioner's Office (yearly subscription DD) - £35

Contractual:

- Clerk's wages November - £462.67
(Basic £278.24, WFH £26, Accrued Holiday pay (auth. 6/11/23 £158.42) no expenses)
- AJ Williams grass cutting, November 2023 - TBC

Incoming:

- Allotment rent 2023/24 - £30
- Community Grant Scheme - £3,500 (WLDC first instalment)

Draft budget - 2024/25 Precept Requirements

- Review and approve budget

Other Financial Matters

- Park Charity - note any account updates

8. Planning:

FOR DISCUSSION:

147476 - received 25 October 2023. Extension for comments granted 6 December 2023. Outline planning application for the erection of 5no. dwellings and associated infrastructure, with access and layout to be considered and not reserved for subsequent applications. Land to the rear of Westfield, Thornton Road, South Kelsey, Market Rasen, LN7 6PS

FOR NOTING:

147486 - received 31 October 2023. Watermill Leisure Park (open-air swimming). Objections and comments submitted 15 November 2023. WLDC Senior Development Management Officer - confirmed when further information re ecology is received - application will be out for re-consultation.

9. Community Speed Watch

- Speed Radar Sign update
- Allocate budget for interim spend on signs
- Tender process for trees - allocate budget & agree timetable

10. Dog Fouling - bag dispenser update

11. South Kelsey Park & Play Area

- Current situation
- RoSPA playground inspection - Review/Resolve
- Playground / Play Areas Risk Management Policy - Review/Adopt
- Playground checks/risk assessments - Review checklist & assign officer
- Playground accident report - Review accident report form
- Update on moving forward

12. Councillor Volunteer Scheme - update

13. LALC Internal Audit - resolve to engage services

14. Items for the Agenda of meeting on 8 January 2024